
Please read all of the information below before completing and submitting this form.

Only students who are U.S. citizens or U.S. Permanent Residents and are currently classified as nonresident (“out-of-state”) for tuition purposes at Athens State University, and who believe additional information or changed circumstances could alter that classification should submit this application. Any student considering submitting this application should consult the University’s *Establishing Residency for Tuition Purposes* policy before completing and submitting this application.

A student seeking reclassification of residency for tuition purposes is responsible for sufficiently demonstrating that he or she has met the requirements as listed in the University’s *Establishing Residency for Tuition Purposes* policy. The burden of proof to justify any change in classification falls on the student seeking reclassification.

To apply for reclassification:

- Complete this application by answering all required questions; and
- Attach your typewritten personal statement explaining in detail why you believe you should be reclassified for tuition purposes; and
- Include **all documentary evidence** that supports the information in your personal statement and the responses to the questions in this application; and
- Affix **written signature** to the application; and
- Submit the application and all attachments to the Athens State University Office of the Registrar – Student Records:
 - Mailing Address: Office of the Registrar – Student Records, Athens State University, 300 N. Beaty St. Athens AL 35611
 - Email Address (for scanned/electronic application and attachments): registrar@athens.edu
 - **Note: Email submissions must originate from the applicant’s Athens State student email account**

For the purposes of the University’s *Establishing Residency for Tuition Purposes* policy, the classification “resident” has the meaning ascribed to it in the policy which may differ from the definition of the term “resident” used in contexts outside of the policy. Consequently, although a person may be considered a “resident” for local, state, federal, or other non-University purposes, the person still may not be classified as a “resident” for the purpose of tuition payment at Athens State University.

Please note: Only those students whose circumstances have changed in a significant way and are able to provide sufficient additional documentation for review will be considered for reclassification. Otherwise, no further reclassification requests will be considered.



Application for Reclassification of Residency for Tuition Purposes

Revised April 2021

Section I: Student Information (required)

Student Name Last First Middle

Student ID

Athens State Student Email Phone

Address of Primary Residence

This is the address of your primary residence on record as your primary/permanent address with the Athens State Office of Records; you MUST submit a Change of Address request to the Office of Records before submitting this application if your primary address on record does not match the information given below.

Street and Number City State Zip

United States Citizen? Yes No If No, Type and Number of Visa

Have you Lived in Alabama for the past 12 consecutive months? Yes No

If No, list previous residence address(es) for the past two years:

Table with 2 columns: Address (Street, Number, City, State, Zip) and Dates of Residence

Did you graduate from an Alabama high school? Yes No

Are you employed in the State of Alabama? Yes No If Yes, Date Started

Are you presently married? Yes No

If yes, does your spouse meet the requirements for residency in the policy? Yes No

Current valid Alabama driver's license or ID? Yes No If Yes, Date Issued

Current valid driver's license in another state? Yes No If Yes, State/Date Issued

Registered to Vote in Alabama? Yes No When and in what state did you vote last?

Do you own real property (land, home) in Alabama? Yes No

Do you own a vehicle that is registered in Alabama? Yes No If Yes, Date Issued

Section II: Income and Dependency Information (required)

Have you filed an Alabama personal income tax return? Yes ___ No ___ If yes, what years? _____

Did your parents or guardian claim you as a dependent on their most recent federal tax return? Yes ___ No ___

If Yes, list residence address(es) for parents/guardian for the past two years:

Address (Street, Number, City, State, Zip	Dates of Residence

Will your parents or guardian claim you as a dependent on next year's federal tax return? Yes ___ No ___

Section III: Veteran or Active Military Information

(If you are not a veteran or a current service member of the U.S. military, skip this section)

Are you currently an active duty member of the US Military? Yes ___ No ___

If Yes, list branch and current assignment/location: _____

Have you previously served on active duty for at least two years? Yes ___ No ___

If Yes, were you honorably discharged? Yes ___ No ___ Date of separation from active duty _____

Currently a member of the Alabama National Guard? Yes ___ No ___ If Yes, date joined _____

Currently a member of the reserves of the US military? Yes ___ No ___ If Yes, date joined _____

Have you been assigned a service-connected disability by the US Dept. of Veterans Affairs? Yes ___ No ___

Are you using education assistance or benefits under the Montgomery G.I. Bill, Post-9/11 Bill, Marine Gunnery Sergeant John David Fry Scholarship, or Vocational Rehabilitation/Employment? Yes ___ No ___

If yes, list assistance or benefits being used _____

Section IV: Personal Statement and Documentation (required)

Please attach a detailed written statement and **all documentation** that explains and supports your answers above and why you believe you should be classified as a resident-student for tuition purposes.

CERTIFICATION: I do solemnly swear/affirm that the statement and evidence hereby presented in support of this Application are true and correct; and, furthermore, certify that the primary residence address listed in Section I above is my residence and that I intend to remain at that address indefinitely, and that I have more substantial connections with the State of Alabama than with any other state.

Signature (required) _____ **Date** _____