



Staff Senate Minutes
Friday, January 16th, 2015

Members Present: Lynn Frank, Laura Allen, Trish Dilullo, Cathy Brett, Dana Waldrop, Nicole Johns, Nancy Croomes, Damon Lares, Suzanne Sims

Members Absent: Penny Roberts, Chad Adams

Handouts: Agenda

1) Call to Order- Meeting called to order at 2:00 PM

2) New Business

a) Community Service:

- i) TBT – Throw Back Thursday was mentioned: Open House for the new Help Desk area. The Waters Hall Conference Rm. and the Help Desk room would be used and we would possibly serve refreshments for the event. Event would take place sometime after the carnation delivery date.
- ii) Habitat House: The home that Staff Senate helped with around a year ago has been remodeled again after numerous delays. Habitat needs our help with inside work (i.e. painting).
- iii) Carnation sale will be in February. Ticket sales will begin on January 20th. Around 300 carnations have been ordered through Duggers' Florist. Carnations will be delivered on Feb. 12th.

b) John "Booty" Murray Staff Member Award

- i) Nominations will begin soon; after carnation sale. The nomination process will run for about 2 to 3 weeks starting at the end of February. By the end of March, we should have someone chosen and the plaque made.

c) Staff Appreciation Luncheon

- i) The theme is currently under consideration. We are currently looking at April and will need to work with Dr. Glenn's and Dr. Ingle's schedule to best fit a good date for the luncheon.

d) Staff Senate Elections

- i) Discussion over revisiting the by-laws for Staff Senate. Discussion was held as to when the process should begin. It appears that July would be the nominations process and would run through August, with the Staff Senate members starting September 1st.

e) Full Staff Meeting

- i) Discussion about what we need to share and when to hold the next meeting. Discussion about presenting what Staff Senate is and what they do so that more people would possibly consider serving on the senate.

f) Professional Development

- i) We are currently in the process of thinking of ideas for our next Professional Development. One suggestion made was that we need a workshop where we use team building exercises. A suggestion was made to make this an Administration/Staff workshop. The group decided this would be a good idea and help our Administration and Staff to bond. Nicole Johns mentioned that the Morale Committee had been formed and Damon listed the members of the committee: Chris Moss, Phyllis Claxton, Lisa Payne, and Damon Lares.
- 3) **Announcements:** Meeting with Dr. Engle will be January 22, 2015 at 9 AM and run about an hour to two hours. Our next meeting is February 13, 2015 at 1:30 in Waters Hall Conference Room.
- 4) **Adjourn:** The meeting adjourned at 3:00pm.