



# STAFF SENATE

## ATHENS STATE UNIVERSITY

**Staff Senate Meeting**  
**Aug. 30, 2024 10:00am**  
**McCandless Hall- Griffin Auditorium &**  
**Zoom**

**Present:** Pam Bridges, Carolyn Carthen, Diego Chulan-proxy Christen Lott, Kathryn Doaty, Kim Dunnavant-zoom, Donna Holland, Amber Martinez (PO), Elaine McGill, Whitney Michael (secretary), Valerie Sellers, Amber Skantz

**Absent:** Ben Dumas, Beth Jenkins

1. **Order-** Meeting called to order by Amber Martinez.
2. **Minutes-** Minutes for July meeting was approved. Motion to accept from Amber Skantz. Second from Kathryn Doaty.
3. **Old Business**
  - a. Dr. Wehlburg announced secondary employment updates.
  - b. Discussed changes to constitution and bylaws-Amber S.
  - c. Vote held for new guidelines for John Booty Award-Amber M.
  - d. Updated on gym-Mike McCoy
  - e. Convocation agenda-Amber M.
  - f. Office Olympics launch and update-Trish D.
  - g. Next Professional Development webinar and PD committee meeting announced.
4. **New Business**
  - a. Year in Review-Amber M. mentioned all the accomplishments of the Staff Senate for the year.
  - b. Review updated constitution and bylaws: review updated committees, create new committees for upcoming year.
  - c. Elections Committee: Establish Chair & Secretary
    - Elaine McGill volunteers as chair.
    - Donna Holland volunteers as secretary.
  - d. Fundraising Committee: Establish Chair & Secretary
    - Amber Martinez volunteers as chair.
    - Whitney Michael volunteers as secretary.
    - Carolyn Carthen volunteers to serve.
    - Elaine McGill volunteers to serve.
    - Mallory Jackson volunteers to serve.
  - e. Events Committee: Establish Chair & Secretary
    - Whitney Michael volunteers as chair.

- Mallory Jackson volunteers as secretary.
  - Pam Bridges volunteers to serve.
  - Christen Lott volunteers to serve.
- f. Professional Development Committee: Establish Chair & Secretary, on-going members.
- Whitney Michael volunteers to continue to chair.
  - Whitney Berryman volunteers as secretary.
  - Christen Lott volunteers to serve.
  - Elaine McGill volunteers to serve.
  - Kathryn Doaty volunteers to serve.
  - Tracey DeCicco volunteers to serve.
  - Alyson Quinn volunteers to serve.
  - Amber Skantz volunteers to serve.
  - Mallory Jackson volunteers to serve.
- g. Staff Mentorship Program Committee: Establish Chair & Secretary
- Amber Skantz volunteers to chair.
  - Amber Martinez volunteers to co-chair.
  - Alyson Quinn volunteers as secretary.
- h. Bylaws & Policy Review Committee: Establish Chair & Secretary, ongoing members
- Amber Skantz volunteers to continue as chair.
  - Tracey DeCicco volunteers as secretary.
  - Jerry Stevens volunteers to serve.
  - Ben Dumas will continue to serve.
  - Whitney Michael will continue to serve.
- i. Board of Trustees Committee Nominations
- A list of 14 names were nominated.
  - A vote to submit all 14 names to Dr. Wehlburg for her discernment was taken and majority carried to submit all.
- j. Amber Skantz requests vote for the standing committees to be added to the Staff Senate Constitution. Amber M. calls for a motion to vote. Elaine makes a motion. Second by Amber S. Majority votes in favor and carries.

## 5. Concerns/Announcements

- i. Christen Lott mentions her department starting a Biggest Loser competition and wanting to offer participation to all staff.
  1. Sept 29-Dec 1: Men's and Women's divisions
  2. Send out weekly communications to keep people on track
- ii. Christen Lott also offers building a Canvas Course for the Staff Senate and modules for each committee.
- iii. Gym set-up: delivery is mid-October, maybe the 18<sup>th</sup>. Walking Trail starts corner of Classroom Building/Carter's parking lot. Trail Markers will be out before Fiddler's. New trail addition north of Library. Dr. Wehlburg plans to hold a ribbon cutting ceremony.

- iv. Please volunteer for Fiddler's spaces-ticket booth slots are needed!  
Fiddler's money goes towards Emergency Assistance Scholarships.
- v. Reminder: September 27<sup>th</sup> @ 10am is the next professional development session A Taste of Success-Leadership Cues with Dr. Kim Roberts.
- vi. Next meeting is Sept. 20<sup>th</sup> at 10:00am.

**Meeting Adjourned**- Motion to adjourn by Elaine M. Second by Kathryn Doaty. Meeting adjourned at 10:53. Minutes recorded by Whitney Michael.