



STAFF SENATE

ATHENS STATE UNIVERSITY

Staff Senate Meeting
March 22, 2024 10:00am
McCandless Hall- Griffin Auditorium & Zoom

Present: Pam Bridges (zoom), Diego Chulan (zoom), Kathryn Doaty, Kim Dunnivant, Donna Holland, Amber Martinez (PO), Elaine McGill, Whitney Michael (secretary), Valerie Sellers, Alyson Quinn (zoom proxy for Amber Skantz)

Absent: Carolyn Carthen, Ben Dumas, Beth Jenkins

1. **Order-** Meeting called to order by Amber Martinez.
2. **Minutes-** The minutes were accepted and approved. (Motion Kim D., second Kathryn D.)
3. **Old Business**
 - a. Update on professional development survey that went out-Whitney M.
 - b. Carnation Sale & Fundraiser update- Amber M.
 - c. Office Olympics-Trish DiLullo
 - d. Keeping Athens State email address after retiring (policy has been updated to include staff emeritus keeping email address). *discussion is wanted about all staff retirees keeping email address for discounts and benefits.
4. **New Business**
 - a. Update on Professional Development-Whitney M.
 - i. The committee met and evaluated the needs and a plan based on survey results.
 - ii. Top Topics: Technology skills and Leadership wanted/needed
 - Planning top five tech trainings to include Microsoft Suites, Adobe Pro, Box, Banner, and MyAthens Portal-telecommunications tabled until new system launch
 - In-person “lunch and learn” style sessions once per month with topics to include Leadership, Goals & Growth, etc.
 - iii. A meeting was held with Jackie Gooch prior to Staff Senate meeting to discuss ideas and get support from the President and cabinet. It was a successful meeting with discussion on monthly sessions being mid-morning with coffee and pastries provided by the president. Discussion of possible budget increase for Staff Senate to have more frequent and successful professional development offerings. Budget hearing is April 9th.
 - b. Update on Bylaws Committee-Amber Skantz
 - i. Amber out with proxy present. Tabled until next meeting, but Bylaws and policy is in review by the committee.
 - c. Office Olympics-Trish DiLullo
 - i. President has shown great support in this and has requested the awards for the Olympics be presented at Staff Convocation in August.

- ii. Presented a demo of sign ups for different departments/areas to sign up for possible games and date/time slots.
 - iii. A request for more department/areas to participate was made. Kim D. offered LaunchBox to participate.
 - iv. Each area will provide their own 1st, 2nd, and 3rd Place trophies. These are meant to be fun and creative from stuff/materials on hand.
 - v. Currently open to staff only to participate as a trial run. It could open up to campus wide in the future.
- d. Staff Appreciation Luncheon/Booty Award for Outstanding Staff Member-Amber M.
- i. Discussion on changing/updating the eligibility requirements for nominees has been discussed. It is too late for any changes to be voted on and made for this year. All staff will have the option to vote on whether they want to open the award nominees including part-time staff.
 - ii. It is being reviewed and discussed for preparation next year. It has been confirmed that no stipulations were made by the family except that it is an exceptional staff member.
 - iii. Luncheon's theme this year is Taco 'Bout an Awesome Staff Member with a build your own taco bar. To-go plates will be available for any who can't or don't want to stay for the speaker presentation.
 - iv. Speaker options for this year are Dr. Darlene Turner-White or Wes Chenault (friend of Ben Dumas).
 - Amber read bio for Wes due to Ben out.
 - A vote was held. The decision to have Dr. Turner-White won majority.
 - v. It was mentioned to reach out to Wes as a possible option for Fall Convocation.

5. Concerns/Announcements

- i. Trish DiLullo has requested a follow up discussion and look at all staff retiring being able to keep their .edu email.
- ii. Trish has also requested looking at adding a Staff flag/banner out front of Founders Hall like the Faculty one-Molly Myhan stated that all new ones are in the process of being purchased and a staff one is included.
- iii. A request for Staff promotions/accomplishments be recognized at Convocation the way that Faculty are recognized.
- iv. Motion to adjourn (Kim D.). Second (Elaine M.)

Meeting Adjourned- Meeting adjourned. Minutes recorded by Whitney Michael.