



**Staff Senate Minutes**  
**Wednesday, October 26, 2011**

Members Present: Steve Clark, Trish Di Lullo, Lynn Frank- Presiding Officer, Bud Gifford, Nicki Johns, Penny Roberts, Suzanne Sims, Renee Stanford, Dana Waldrop

Members Not Present: Chad Adams, Sharon Carter

Handouts: None

- 1) Call to Order- The meeting was called to order at 2:03 p.m. in the IT conference room.
- 2) Old Business
  - a) New Staff Lunch- We will meet once per quarter to welcome new staffers. Paulette will cover the new staff member's lunch with advance notice. All new hire staffers, to include administration, from October 1st- December 31<sup>st</sup> will be invited to a December lunch. The date will be determined later. We need to verify when the cafeteria will close for Christmas break and not have more new staffers than paid Staff Senate members.
  - b) Staff Senate Webpage- The Staff Senate webpage is not active. A few changes still need to be made. Accomplishments will be added with the newest items listed first. The minutes will default to the current year.
  - c) Speakers- Lynn and Suzanne have interviewed a prospect but it may be cost restrictive. He does individual evaluations on personality traits. Penny requested a motivational speaker on customer service skills. Mona Hopper came in the past and was well received. Trish suggested that we open it up to work study's that deal with phones and the public. Suzanne will work on lining up Mona for November. OASIS will present All in a Day on November 18<sup>th</sup> if we cannot get a guest speaker.
  - d) Light up the Courtyard- We will participate in Light up the Courtyard again this year. Lynn will check into date availability and ask Chad to take care of the work request. Trish will take care of the hot chocolate through left over Alumni Fiddlers supplies. We will have the refreshments outside or just inside the back of Founders if the weather is bad/cold.
- 3) New Business
  - a) Full Staff Meeting- There will not be a staff meeting this Friday.
  - b) Scavenger Hunt- Nicki suggested a staff scavenger hunt that places QR codes around campus with one clue leading to another using a smartphone application with a prize for the winning person/team. Nicki will check into creating the QR codes. Bud may be able to get a donation from Microsoft for the prize. We will start with just staff and may expand to faculty and students. There was a discussion about ethics pertaining to the prize. Alumni and recruiting have promotional items that could be used. Nikki will research the ethical limitations of soliciting a prize.
  - c) Community Service- Athens Senior and Rehab center has residents that do not have family in the area. The staff senate will look into adopting one or more residents for Christmas. Lynn will request a list of seniors and their wish list from the center.
- 4) Announcements
  - a) We will have a staff senate lunch at Limestone Bay Trading Company again. Penny will look into a date to reserve space.
  - b) The staff Thanksgiving pot luck lunch will be November 30<sup>th</sup>.
  - c) Professional Development on November 21-22 for faculty and ACCA was discussed.
- 5) Adjourn- The meeting adjourned at 2.56 pm.