

# SACS Steering Committee Meeting

## May 11, 2020

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The SACS Steering Committee met on Monday, May 11<sup>th</sup> at 1:30 p.m. via Zoom video conferencing. Present were Ms. Pam Clark, Recorder; Mr. Jonathan Craft; Ms. Lynn Frank; Ms. Jackie Gooch; Mr. Jeff Guenther; Dr. Greg Holliday; Mr. Chris Latham; Ms. Katia Maxwell; Dr. Ronnie Merritt; Dr. Jackie Smith; Dr. Bruce Thomas; and Ms. Debra Vaughn. Dr. Rosemary Hodges were absent.

In compliance with Governor Ivey's COVID-19 health order, the committee did not meet in person.

Dr. Smith called the meeting to order at 1:30 p.m. She welcomed everyone and asked how everyone was doing. Mr. Guenther made a motion to approve the April 27<sup>th</sup> minutes and Dr. Quinnell seconded the motion. The minutes were approved on a voice vote.

### I. Purpose

The purpose of the meeting was to acknowledge any problems or questions with the narratives of the Compliance Report.

### II. Discussions

- The following documents were recently added in Blackboard (Bb) for the Compliance Report:
  - Draft of the Compliance Report - combination of all standard narratives (4/24/20)
  - Draft of the Faculty Roster (4/24/20)
  - Fall 2019 Institutional Summary Form (5/6/20)
  - Draft 7.2 narrative for the QEP (4/29/20)
  - Substantive Change Information from Compliance Certification Template (4/28/20)
- Documents uploaded in Bb are to be dated to help committee members determine what is current.
- Dr. Smith audited the draft of the Compliance Report to note what is missing. Discussions for each standard included: Who is working on the sections, what remains to be completed, and issues or questions that primary authors have.
- Dr. Holliday stated the United States Department of Education will now only distinguish between institutional and programmatic accrediting agencies, and will no longer use the term "regional" or "national" to refer to an agency. Narratives should be revised to reflect the change.
- Ms. Maxwell stated a fifth identifiable category called Community Based Learning is to be added to the Quality Enhancement Plan (QEP). Students will earn volunteer hours instead of course credit.
- Ms. Gooch is building course links for the Fall 2019 and Spring 2020 courses. The links will connect the instructor to the course description and the syllabus for each course offered.
- The due date for the draft of the Compliance Report is June 30<sup>th</sup>.
- An external QEP evaluator will have to be selected by July.

The next meeting will be Tuesday, May 26<sup>th</sup> at 1:30 p.m. using Zoom. Dr. Smith thanked everyone for their work on the report. The meeting adjourned at 2:10 p.m.

Respectfully submitted: Pamela D. Clark