

SACS Steering Committee Meeting

April 27, 2020

The SACS Steering Committee met on Monday, April 27th at 1:30 p.m. via Zoom video conferencing. Present were Ms. Pam Clark, Recorder; Mr. Jonathan Craft; Ms. Jackie Gooch; Mr. Jeff Guenther; Dr. Rosemary Hodges; Dr. Greg Holliday; Ms. Katia Maxwell; Dr. Ronnie Merritt; Dr. Jackie Smith; Dr. Bruce Thomas; and Ms. Debra Vaughn. Ms. Lynn Frank, Mr. Chris Latham, and Dr. Katherine Quinnell were absent.

In compliance with Governor Ivey's COVID-19 health order, the committee did not meet in person.

Dr. Smith called the meeting to order at 1:30 p.m. She welcomed everyone and asked how everyone was doing. She thanked Ms. Vaughn for arranging the Zoom meeting. Mr. Guenther made a motion to approve the April 13th minutes and Ms. Vaughn seconded the motion. The minutes were approved on a voice vote.

I. Purpose

The purpose of the meeting was to acknowledge any problems or questions with the narratives of the Compliance Report.

II. Discussions

- Dr. Smith asked members to upload their narratives into Blackboard (Bb) as they update them.
- The Institutional Summary Form for Fall 2019 is located under the Resources tab in Bb. Dr. Smith asked the members to review the summary and their standards for consistency. The Institutional Summary Form will be shared with the University community in the fall.
- All links are to be emailed to Ms. Gooch for her to build into our Compliance Certification Report.
- A draft of the Faculty Rosters was added to Bb in Compliance Section 6 on April 24th. Dr. Thomas and Dr. Smith will review the program rosters for accuracy.
- The Compliance Report is to be uploaded into a portal for submission to SACSCOC, but no instructions have been communicated to date.
- Dr. Smith reminded the members of the September 8th due date for the Compliance Report.
- Dr. Smith asked if anyone had any questions, concerns or needed help. She also reminded them to use Bb to communicate.

The next meeting will be May 11th at 1:30 using Zoom.

Dr. Smith thanked everyone for their work on the report, and hopes everyone stays safe and well during the pandemic. The meeting adjourned at 1:53 p.m.

Respectfully submitted: Pamela D. Clark