

Athens State University  
 Executive Assessment Committee  
 December 1, 2020  
 3:00 p.m. – 4:00 p.m.  
 Minutes

In Attendance:

<b>Role/Title</b>	<b>Name</b>
Interim Provost, Accreditation Liaison	Dr. Jackie Smith
Interim VP of Academic Affairs	Dr. Kim LaFevor
Director, Institutional Research	Mr. Jeffrey Guenther
Director, Library	Dr. Katherine Quinnell
College Deans	Dr. Jim Kerner, COB Dr. Stephen Spencer, COAS Dr. Lionel Wright, COB Dr. Lee Vartanian, COE
COB Assessment Coordinator	Prof. Debra Vaughn
COE Assessment Coordinator	Dr. Katie Kandalec Holm
Enrollment & Student Services Representative	Mr. Derrek Smith, Director, Student Success Center
Financial Affairs Representative	Mr. Jonathan Craft, Asst. VP, Financial Affairs/Business Manager
Information Technology Representative	Ms. Belinda Krigel, CIO/Associate VP, Academic Affairs
University Advancement Representative	Mr. Tim Dempsey, Director, Prospect Management
Guest	Gabrielle Whitney

Absent:

<b>Role/Title</b>	<b>Name</b>
COAS Assessment Coordinator	TBD

I. Call to order

Jackie Smith called the meeting to order at 3:00 p.m.

II. Approval of the August 2020 meeting minutes

A. Dr. Smith asked members to recall who introduced and seconded the motion listed under IV.B.3. of the August 13, 2020 minutes. Dr. Vaughn and Dr. Quinnell identified themselves as the respective parties. This change was entered into the record as an amendment.

B. Dr. Spencer introduced a motion to approve the minutes as amended. Dr. Vartanian seconded the motion. The motion unanimously passed on a voice vote.

III. Tentatively schedule the next meeting date

The week of January 25 was identified as optimal for the next meeting. After brief discussion, January 26, 2021 at 3:00 p.m. was selected as the tentative meeting date and time.

#### IV. Discussion of ATSU's Institutional Learning Goals

A. Dr. Smith reminded committee members that ATSU has Institutional Learning Goals (ILGs). The SACSCOC off-site committee noted that there is a disconnect between the ILGs and the KSAs.

B. Dr. Spencer suggested that we ask program assessment coordinators to align program learning outcomes to the ILGs as part of the AAP process in Spring 2021. Mr. Guenther stated that OIRA could help to facilitate this exercise. There was discussion about whether to conduct an alignment exercise or call on the Faculty to draft a new set of Institutional Learning Goals that take into consideration the Horizon 2030 strategic plan. A majority of the group indicated that it would be best to first conduct a mapping exercise; if gaps are found, the ILGs can be revised. Dr. Quinnell introduced Dr. Spencer's suggestion as a motion. Dr. Vartanian seconded. The motion was unanimously approved on a voice vote.

#### V. Threshold for IPEDS Outcome Measures (Eight-year graduation rate)

A. Dr. Smith and Mr. Guenther explained what the IPEDS Outcome Measures are and why Athens State University must set a minimum acceptable threshold for this Key Student Completion Indicator.

B. Dr. Spencer introduced a motion that our annual 8-year rates be at or above the three-year weighted average 8-year rates of our IPEDS peers. The motion was seconded by Dr. Lee Vartanian. Dr. Vaughn asked if we would recalculate our peer institution rates each year; Mr. Guenther explained that we would recalculate our peer institutions' graduation rates (three-year weighted average) each year. Mr. Smith suggested that we amend the motion to read as follows: "The Athens State University annual IPEDS Outcome Measures 8-year graduation rate (for both Pell Students and Non-Pell Students) will be no less than 2% below the three-year weighted average IPEDS Outcome Measures 8-year graduation rates of our IPEDS peers." Dr. Spencer agreed to amend his motion accordingly; Dr. Vartanian agreed to second the motion as amended. The amended motion carried unanimously.

#### VI. Update on AAR and AP completion rates

A. Mr. Guenther briefly shared AAR and AP completion rates with EAC committee members.

B. Dr. Smith asked Mr. Guenther to send details to respective deans and vice presidents about what areas still need to submit information.

#### VII. Announcements

There were no announcements.

#### VIII. Adjournment

The meeting was adjourned at 4:08 p.m.