

**Banner Operations Committee**  
**December 1, 2015**  
**2:00 PM**

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Present: Cathy Brett, Beth Reed, Penny Pitts, Jerrie Smith, Crystal Creekmore, Teresa Suit, Necedah Henderson, Carolyn Carthen, Kim Braden (recording).

Absent: Tina Hicks, Renee Stanford

**1. Holds: Registration/Business Office**

- a. If student has a BO hold that restricts registration, the student cannot drop/withdraw from classes. We cannot legally keep a student from dropping a class (same as transcript hold).
- b. Overriding hold—any problems to drop/withdraw student within the deadline?
  - i. Only override to W/D—cannot override to register/incur additional fees
  - ii. Okay to override students owing money (AR hold) to allow them to WD, only WD NO registration.

**2. Graduate Program:**

- a. 26 apps
- b. 8 accepted and notified
- c. No hold on these students
- d. Religion to begin in Fall 2016

**3. Catalog:**

- a. Published for 16/17 in January—needed for recruiting. Anything that needs to be changed send in corrections by December 16.
- b. Grad—Greg is working to develop

Respectfully submitted by: Kim Braden