



BUDGET YEAR 2017-2018

Department: Library
Library Archives

Date: April 7, 2017

Attendees: Mike McCoy, VP for Financial Affairs, Jonathan Craft, Asst. VP for Financial Affairs, Steve Clark, BAC Staff Senate representative, Sara Cline, BAC College of Arts & Sciences representative, Diann Hammon, BAC College of Business representative, Katherine Quinnell, Library Director, and Barbara Ferguson, reporting

Absent: Mike Essary, BAC Faculty Senate representative, Tina Sloan, BAC College of Education representative

Dr. Quinnell requested \$243,345 for the library operations budget, up from \$213,890 the previous year. She discussed the \$10,000 critical need approved in 2016-17 for subscriptions specific to the new graduate programs. Dr. Quinnell was not aware this was approved to meet a one-time need. Therefore, she added the \$10,000 into her base amount for subscriptions and then adjusted for inflation and the need to continue to grow the graduate subscriptions. These factors resulted in a significant requested increase for subscriptions. She has also requested a smaller increase for books.

The critical needs presented by Dr. Quinnell, totaling \$22,850, include:

- Replacement of 3 Macintosh computers for student use –\$3200
- Replacement of 10 Windows PCs for student use – \$15,000
- New Book Carts - \$750
- Chairs for Circulation and Reference Desks - \$2000
- Archive Fireproof Cabinets - \$1900

Dr. Quinnell presented a personnel request for a Circulation Assistant. This position will assist in many areas but specifically will provide student worker supervision when there are gaps between daytime and evening librarians. She estimated an annual salary of \$30,926.

Dr. Quinnell also presented the Library Archives budget. She is requesting level funding of \$3400.