

Administrative Council Meeting
Wednesday, March 13, 2019
9 a.m. – Founders Chapel

Present: Keith Ferguson, Chris Latham, Sarah McAbee, Jonathan Craft, Rosemary Hodges, Jackie Smith, Belinda Krigel, Joe Delap, Jackie Gooch, Stephen Spencer, Katherine Quinnell, Jeff Guenther, Ronnie Merritt, Chris Godbee, Kim LaFevor, Mike McCoy, Dr. Ron Ingle, Carol Rachal.

Not Present: Debra Vaughn (meeting conflict).

Agenda:

Website redesign: Chris Latham

The meeting commenced at 9 a.m., with Dr. Ingle presiding.

Dr. Ingle

- **Updated council members on presidential search:**
 - Total of 75 applicants.
 - Narrowed to 10.
 - Off-site interviews: March 24 and 25 at HSV airport hotel.
 - Three – five finalists will be selected to visit campus.
 - Campus visits: April 7 –16.
 - Open Forums for campus community, city leaders, etc.
 - Feedback from forums will be requested.
 - The goal is to have the new president identified by the May BOT meeting, assuming the position in July or August.
- Announced that the Faculty Senate voted to remove the 51-hour rule from the curriculum.
- Announced the COAS is working to develop courses to meet requirements for Gen. Ed courses
 - Spencer: distinguish courses designed for majors vs. courses designed for Gen. Ed. requirements.

Agenda item:

Latham:

Discussed the website design project:

- Distributed handout with timeline for project procedures and completion
- Distributed handout of survey for feedback in regard to moving forward: general improvements? What are everyone's thoughts?
- Focusing on best and most cost effective way to improve the website: from the ground up or improvements made to each area.

*Dr. Ingle suggested reaching out to Calhoun and Wallace students regarding the website survey since they are our potential customers.

Around the Table:**Spencer:**

- New initiatives completed for 2+2 Pathway Program with Calhoun in biotechnology; and with Wallace State in Health Sciences
- Working with Bruce Thomas on Healthcare Administration certificate of professional and technical writing.
- Working also with the Writing Center and the COAS English department.

*Dr. Ingle noted that certificates have become a big deal in the marketplace, in some cases replacing minors.

Godbee:

- SBA attended leadership conference.
- Big turnout for Mardi Gras parade
- Announced Transfer Day as March 14: SGA will be promoting clubs and serving popcorn and drinks.
- April 4 is Higher Ed Day: 12 students have committed to attending, with about a dozen more possible – hoping to have about 22 students in overall attendance.
- March 27 – SGA meeting from 12 – 2 p.m. – Grilling hot dogs in front of Waters Hall to give campus community a chance to meet SGA candidates.

Quinnell:

- Library hours are as such for Spring Break: Open Monday and Tuesday, from 8 a.m. to 5 p.m. Closed Wednesday through Sunday.
- Renovations done by May 3.
- Two positions open in the library.
- April 13 – Arbor Day: Dakota Cotton is working with Billy McClain on getting trees on campus named, along with a campus map identifying those trees.
- Sara Cline is the faculty contact for Arbor Day.

Guenther:

- Working on Fact Book – should be done by the end of March.
- Goal is to get an electronic version on line.

Merritt:

- ASU attending critical thinking workshop with Calhoun.
- Conference to commence on a Friday in November.
- Contacted community colleges in the area, including other Alabama colleges and universities for the conference at ASU.

LaFavor:

- Attended the ACCS conference March 6 & 7.
- Met with Wallace College Dean (Troy, Michigan) to partner with ASU on cyber automotive program.

- Discussed meta-majors: **Meta-Majors** are collections of academic majors that have related courses. ... Within each **Meta-Major** are degrees and certificates that have related courses. The intent of selecting a **Meta-Major** is to help students choose a **major** and degree based on their interests, knowledge, skills and abilities.
- Twenty-three states and 19 counties at conference about the sophistication of plagiarism today, noting that most of the ghostwriters are coming out of Kenya.
- Emery University is hosting a conference in October.

McCoy & Craft:

- Budget hearings scheduled for April 1.
- Email sent about inclement weather procedures.
- Campus goes Smoke Free on May 20, which is the first day of summer classes.
- Chris Latham is working on signage for campus.
- Extending off-campus bookstore contract for another year.
- Blackboard contract coming up for renewal.

Ferguson:

- Three people have been recommended for the Director of Major Gifts position; interviews begin today.
- Bicentennial booklets going out next week.

McAbee:

- Announced that 230 students are registered for Transfer Day, which is March 14.
- Area schools coming to visit campus in April.
- Career Development Director search underway.
- Sorting through applications for inclusion officer.
- Announced the possibility of awarding A.S. degrees to students working on their bachelor's who qualify.
- Attended presentation on Inclusion: Collegiate 100 works with students through workshops.
- Pathways USA – Find students early on in high school and help them create a path toward college by choosing classes that fit their goals.

Hodges:

- Discussed retreat at CLL – software review – closing the gap after looking at scores.
- Announced an upcoming conference in Denver.
- Discussed minority students in STEM program—there is a lack of diversity in the program.
- Announced that we are one of two institutions in the state without a chief diversity officer, which is a cabinet level position.
- Goal is to apply skills learned at the conference to address teaching shortage – small group of vice presidents and provosts coming together to discuss the issue.

Smith:

- Advisor position open for Adult Degree Program.
- Adding Health certificate to Phys Ed. degree so one person can teach both health and PE.

Krigel:

- Banner down on March 18 and 19 for database upgrade.
- Faculty award nominations due today.

Delap:

- Attending 8th presidential inauguration at Tuskegee University.
- Out next week.

Gooch & Dr. Ingle:

- Two new BOT board members: Jim America and Bill Dunnevant.
- Confirmation hearing is March 20.
- Senate confirms at October Board meeting.

Meeting adjourned at 10:25 a.m.