ADMINISTRATIVE COUNCIL MINUTES
June 13, 2022

The Administrative Council met on Monday, June 13, 2022 at 9:00 a.m. in the Athens State Ballroom. Present were Ms. Toni Carter; Ms. Pam Clark, Recorder; Dr. Joe Delap; Dr. Andrew Dollar; Ms. Jackie Gooch; Mr. Jeffrey Guenther; Ms. Kayla Kohanek-Tankersley (Jenkins proxy); Ms. Belinda Krigel; Ms. Sarah McAbee; Ms. Penny Pitts (Craft proxy); Mr. Derrek Smith; Dr. Lee Vartanian; Dr. Philip Way; and Dr. Lionel Wright. Dr. Rick Barth; Mr. Richard Collie; Mr. Jonathan Craft; Dr. Keith Ferguson; Dr. Jameha Gardner; Ms. Beth Jenkins; Dr. Kim LaFevor; Mr. Chris Latham; Mr. Mike McCoy; Mr. Benjamin Shepard, SGA President; Mr. Gary Valcana; and Dr. Catherine Wehlburg were absent.

Dr. Way convened the meeting at 9:00 a.m. and welcomed everyone. There were no corrections to the May minutes and they were unanimously approved on a voice vote.

Dr. Way turned the meeting over to Ms. Krigel. Ms. Krigel stated the presentation will be given by Elyse Profera and Stephen Gilewski of Ex Libris via Zoom. They presented on a mobile app called campusM.

Question and Answer Session

Ms. Carter asked if the library app on the campusM website is a mobile friendly version or the full library website?   Mr. Gilewski stated it is a "pared down version that we offer to our existing library clients.

Dr. Vartanian stated we have EAB's Navigate. Can Navigate integrate with campusM? Mr. Gilewski stated they currently do not have an "out-of-the-box" integration with Navigate or WorldCat, which the Library uses, but they are working with other schools on integration.

Ms. McAbee asked what the delivery model would be. Mr. Gilewski stated this differs drastically across the board with different campuses. One option is to link to our webpages and use what our marketing department has already created. There are a variety of approaches.

Mr. Guenther explained that our faculty are on an Outlook Exchange server and our students use the Outlook web app or 365 server. How could this work with campusM? Mr. Gilewski stated multiple integrations can be created. campusM can work on a role-base.

Mr. Smith stated that a Banner integration was mentioned. Does campusM allow students to register for classes without clicking a button for Banner self-service? Mr. Gilewski explained that at this point they offer only a read-only functionality where students can see the information but cannot register. Students would be directed to go to Banner self-service.

Ms. Krigel thanked Ms. Profera and Mr. Gilewski for their time and ended the Zoom session with Ex Libris. Ms. Krigel asked what ways could Athens State leverage the functions offered by a mobile app for the following: student relationships, academic support, alumni relations, fundraising and employee support.

Group concerns:

- Apps/tools that we currently have are not synchronized so we need to synchronize them before we get new apps/tools.
- Who manages the apps/tools? Have roles and responsibilities been established?
- Foundational work needs to be done before we commit to more apps.

The meeting adjourned at 10:20 a.m.

Respectfully submitted by: Pamela Clark