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Revised: May 25, 2021

Reviewed: September 17, 2024

Revised: September 26, 2025

## TUITION ASSISTANCE FOR EXTERNAL GRADUATE AND DOCTORAL PROGRAM APPLICATION

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Employee's Name:	Employee's ID#:
Employee's Position and Title:	Employment Date:
Institution to Attend:	Term/Year:
Name of Graduate or Doctoral Program:	
Is this program available at Athens State University?	Yes                  No

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Indicate your understanding/affirmation of the information below by initialing each item and signing.

The College/University I am attending is accredited.

This program is directly related to my duties/position at the University.

Tuition Waiver for graduate/doctoral courses will be allowed on a maximum of the current Athens State University graduate tuition rate (6 semester hours). Employee is responsible for the remaining portion.

Written documentation of payment must be provided to the Business Office for reimbursement.

Statement of Support must be provided to the Business Office for reimbursement.

I have read and understand the continuing employment and repayment conditions.

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Employee Signature

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Date

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Supervisor Signature

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Date

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Assistant Dean/Director Signature

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Date

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Vice President Signature

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Date

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Human Resources Representative

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Date