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## EMPLOYEE VOLUNTARY SERVICES DESIGNATION FORM – Form 2

(To be completed by VPFA and Employee after Step 4 in the Retirement Scholarship Program Procedures)

**Name of Employee/Retiree:**

**Desired Term(s)/Year of Service (check all that apply):**

Calendar Year:

Fall:

Spring:

Summer:

Pre-Retirement Salary Base Salary		\$0.00
Estimated Summer Earnings	+	\$0.00
<b>Sub Total</b>	=	\$0.00
Desired Salary for Temp Appointment (Max. allowable by law for applicable year)		\$0.00
Additional Replacement Costs	+	\$0.00
<b>Subtotal</b>	=	\$0.00
<b>Total Potential Endowment Donation</b> (Max. is \$75,000 annually)		\$0.00