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ATHENS STATE PROMOTION/TENURE PORTFOLIO TEMPLATE

CREATING YOUR PROMOTIONAL PORTFOLIO IN LIVETEXT

1. Log into LiveText account
2. Click on the “LiveText Docs” tab (top of page, 2nd tab)
3. Click on the “+ New” button (located directly under “My Work”)
4. Under the “Athens State University” heading, click on “Faculty Portfolio”
5. Select “Athens State University Promotion/Tenure Portfolio”
6. Click on the “Create Document” button at the bottom of the page
7. Provide a title for your portfolio

ATHENS STATE UNIVERSITY PROMOTION/TENURE PORTFOLIO

Introduction

- Introduction
- Artifacts

Teaching Effectiveness

- Teaching Effectiveness
- Teaching Effectiveness Artifacts

Student Advising & Involvement

- Student Advising and Involvement
- Student Advising & Involvement Artifacts

Research & Scholarly/Creative Activities



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- Research & Scholarly/Creative Activities
- Research & Scholarly/Creative Activities Artifacts

University Service

- University Service
- University Service Artifacts

Professional & Community Service

- Professional & Community Service
- Professional & Community Service Artifacts

Professional Effectiveness (Library Faculty Only)

- Professional Effectiveness (Library Faculty Only)
- Artifacts

Portfolio Resources

- University Faculty Tenure and Promotion Practices, Expectations & Guidelines
- Reviewer's Summary Evaluation Document
- How to Create a Live Text Visitor's Pass