



Originally Issued: August 20, 2018

Reviewed: October 15, 2020

Reviewed: September 30, 2022

SAFETY OF MINORS ADDENDUM TO GENERAL USE OF FACILITIES RESERVATION FORM AND AGREEMENT

THIS SAFETY OF MINORS ADDENDUM (the “Addendum”) is part of the General Use of Facilities Reservation Form and Agreement (the “Agreement”) entered into between Athens State University (the “University”) and the Facility User dated . In the event of any conflict between the provisions of this Addendum and other provisions of the Agreement, the provisions of this Addendum shall control.

- 1. Supervision: Safety and Protection of Minors.** Facility User shall be responsible for (i) supervising minor attendees while on University property; (ii) providing qualified, properly trained and appropriately vetted, responsible authorized adults and program staff in compliance with the University’s [Minors on University Property](#) policy and the [Procedures for Minors at University Events and Third-Party Events](#); (iii) maintaining a readily-accessible list of parent/guardian and/or emergency contacts for minor attendees; (iv) Facility User employees, chaperones, counselors, volunteers, and any other interacting with minor attendees (and anyone who supervises such persons) (collectively “**Facility User Parties**”) have reviewed the [Procedures for Minors at University Events and Third Party Events](#) as well as University rules and regulations and procedures for use of the Facility, throughout the entire term of this Agreement. The University reserves the right to require Facility User to provide evidence of Facility User’s compliance with the aforementioned requirements.
- 2. Consent Forms.** Facility User shall obtain the following forms, completed and signed, from the parent or legal guardian for each minor participating in an event or facility user may use other, non-University forms, so long as the same information is obtained. Completed forms shall be retained by the Facility User and made available to the University upon request.
 - A Program/Camp Enrollment Form for Minors
 - A General Release and Waiver of Liability for Minors
 - An Acknowledgement of Understanding
 - A Waiver and Consent for Medical Treatment/Medication Administration



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- 3. Reporting of Incidents/Accidents.** In addition to any notice requirements outlined in the aforementioned policy and procedures, Facility User shall notify the University Security Office within 24 hours of any incident involving any harm or injury of any minor participant or any violation of the aforementioned University policies. All incidents shall be reported regardless of the severity or type of injury.

BY SIGNING BELOW, the Facility User's officer or representative certifies that s/he has read the University's [Minors on University Property](#) policy and [Procedures for Minors At University Events and Third-Party Events](#) documents and has complied with the necessary requirements for programs/activities involving minors outlined therein. The Facility User's officer or representative further certifies that s/he has complied with the requirements of this Safety of Minors Addendum.

By: _____
Facility User

Name (Print):

(Signature)

Title:

Date: