



Policy Number: II.21
Policy Level: Operating Policy
Originally Issued: April 4, 2019
Revised: August 18, 2020
Policy Owner: Provost/ VP Academic Affairs
Policy Implementation: Provost/VP Academic Affairs
SACSCOC Standard: 9.2

Accelerated Enrollment in Graduate Courses

I. Policy Statement and Purpose

In accordance with Athens State University's educational mission, this policy establishes the requirements and criteria for allowing undergraduate (UG) degree-seeking students to enroll in graduate (GR) level courses. The standards are based on comparable practices at other institutions of higher education.

II. Eligibility Requirements - Undergraduate Students Enrolling in Graduate Courses

An undergraduate student actively enrolled in a bachelor's degree program at the University and who meets the following requirements may be eligible for enrollment into graduate courses. The student must:

- have earned a minimum of 78 semester hours of credit, with at least 18 hours earned at Athens State;
- have a minimum combined grade-point-average (GPA) of 3.30 on all college coursework attempted, and an institutional cumulative GPA of at least 3.0;
- have fulfilled all General Education requirements (Areas I-IV) and all pre-professional requirements (Area V) in their undergraduate program;
- Complete any program specific eligibility requirements for accelerated enrollment; and
- be recommended by their Faculty Advisor via submission of the Accelerated Enrollment Approval Form.

Upon approval, the undergraduate student will be allowed to enroll for a maximum of six (6) hours of graduate coursework. Enrollment in courses in a given term may be subject to space availability and/or cohort restrictions. If completed successfully, the graduate courses may be substituted for specific course requirements in the student's undergraduate degree program. The courses will also fulfill the appropriate graduate program course requirements upon admission to the graduate program.

Enrollment in graduate courses does not constitute acceptance into a graduate program. Students will still be required to fulfill all admissions requirements for the specific graduate program.



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III. Responsibility for this Operating Policy

A. Policy Owner

As part of the initial approval of this policy by the President and subsequent to the original dissemination of the policy, the President has assigned the Provost/Vice President for Academic Affairs as the policy owner for the ongoing evaluation, review, and approval of this policy. Subsequent reviews and revisions to this policy must be in accordance with approved operating policy procedures and processes.

This policy will be reviewed every three years or more frequently as needed by the Policy Owner. Revisions will be reviewed/affirmed by the Cabinet and approved by the University President. This policy will be updated/published in the University's Policy Library.

B. Responsibility for Policy Implementation

The President has assigned the responsibility of implementing this policy to the Provost/Vice President for Academic Affairs.