



**Accelerated Enrollment in Graduate Courses
Approval Form (revised April 2019)**

Revised: September 24, 2024

Revised: September 10, 2025

All Accelerated Enrollment Requests must follow the requirements as specified in the *Accelerated Enrollment in Graduate Courses* policy in the University Policy Library. Requests must receive final approval from the Provost/Vice President for Academic Affairs and Student Services; the Provost's Office will ensure proper notification to the College Assistant Dean(s), the Registrar's Office, and Faculty/Staff advisors as needed.

The Registrar's Office is solely responsible for student registration and implementation of approved requests.

Advisor Initiating Request:

Athens State Email for Advisor:

Student Name (last, first, MI):

Student ID:

Athens State Student Email:

Student Major:

Student Minor (if applicable):

Student Catalog of Record:

Student Combined (Overall) and Institutional GPAs at time of Request:

Overall and Institutional Hours Earned at time of Request:

Accelerated Enrollment Request:						
Request to allow undergraduate student to enroll in graduate level course(s), and that <u>upon successful completion</u> and subject to any minimum grade requirements, the course is used towards the undergraduate program, as specified below						
Required Athens State Undergraduate Course or Program Requirement Area			Athens State Graduate Course to be used towards Undergraduate Program			
Prefix & Number	Course or Area Title	Sem. Hrs.	Athens Prefix & Number	Graduate Course Title	Term course will be taken (specify min. grade required if applicable)	Sem. Hrs.



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JUSTIFICATION/RATIONALE FOR ACCELERATED ENROLLMENT (SHOULD BE COMPLETED FOR ALL REQUESTS; MUST BE COMPLETED FOR ANY REQUESTS INVOLVING POLICY EXCEPTIONS. FAILURE TO PROVIDE ADEQUATE RATIONALE FOR THE EXCEPTION WILL RESULT IN THE REQUEST BEING DENIED.)
NOTE: For Accelerated Enrollment requests affecting students seeking certification through the College of Education, the Justification/Rationale must include information on how Alabama State Dept. of Education Standards are met if applicable.

APPROVALS FOR ACCELERATED ENROLLMENT IN GRADUATE COURSES

Advisor		Date	Click here to enter a date.
Division Head		Date	Click here to enter a date.
COAS Assistant Dean (if applicable)		Date	Click here to enter a date.
COB Assistant Dean (if applicable)		Date	Click here to enter a date.
COE Assistant Dean (if applicable)		Date	Click here to enter a date.
Provost		Date	Click here to enter a date.

This form will be forwarded to the Registrar’s Office by the Office of the Provost/Vice President for Academic Affairs and Student Services after receiving final approval. Approved Accelerated Enrollments will be processed by the Registrar’s Office and will become part of the student’s permanent academic record. Copies will be sent to all signatories. Approved graduate coursework will not appear on the student’s undergraduate transcript or degree plan until the end of the term and the course is successfully completed.

Approval for Accelerated Enrollment in graduate courses does not constitute acceptance into any graduate program.

FOR REGISTRAR’S USE ONLY - Date processed: