

Summary of Guidelines for ACCS and Alabama Department of Postsecondary Education Employees (or Dependents) taking classes at Athens State University (UNDERGRADUATE)

- Eligible employee (full-time, permanent, Salary Schedule H-30 and H-35) will be allowed a maximum of 12 credit hours per semester under this waiver.
- Salary Schedule H-30 and H-35 employees will be allowed a waiver calculated at a prorated rate of full-time employment.
- Employee must be employed by an ACCS institution for one full year to be eligible for waiver.
- A waiver at \$167 per credit hour is allowed for employees (or dependents) who have been employed in the ACCS system for three full years; 2/3 of \$167 after two full years of employment; and 1/3 of \$167 after one full year of employment.
- Waiver does not apply to repeated courses.
- A minimum GPA of 2.0 must be maintained to remain eligible.
- A maximum of one audit per semester at no cost.
- Remaining tuition and fees, books and supplies are the responsibility of the student.
- Completed, original form and current transcripts must be received by the Business Office no later than the last day of Late Registration. Mail to: Athens State University, ATTN: Kelly Leigeber, 300 North Beaty Street, Athens, AL 35611
- Student account may be subject to a Late Fee of \$35 on unpaid balances remaining at the end of Regular Registration.

Summary of Guidelines for ACCS and Alabama Department of Postsecondary Education Employees (or Dependents) taking classes at Athens State University (GRADUATE)

- Employee must have been employed by an Alabama Community College System or by the Alabama Department of Postsecondary Education for 3 full years to be eligible.
- ACCS Employee will receive ½ waiver of total tuition for up to two courses per semester.
- Dependents of employee will receive ½ of tuition for one course per semester.
- The student will be responsible for the cost of the remaining tuition, fees, books and supplies.
- The completed, original form and current unofficial transcripts must be received by the Business Office no later than the last day of Late Registration. Mail to: Athens State University, ATTN: Kelly Leigeber, 300 North Beaty Street, Athens, AL 35611
- Student account may be subject to a Late Fee of \$35 on unpaid balances remaining at the end of Regular Registration.