



## FAFSA Transfer Guide

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**Students transferring to Athens State University may qualify to receive additional or unused financial aid. Follow the steps below to ensure your FAFSA is transferred correctly:**

1. Visit <https://studentaid.gov/h/apply-for-aid/fafsa> and select “Log In” under the Returning User section
2. Login with your FSA ID and password and answer the appropriate prompts
3. Choose the Aid Year from the listed tabs ([Which FAFSA Should I Complete?](#)) and scroll down to select the “Make Corrections” button
4. Create a Save Key (used to save your changes if you want to leave and come back before submitting)
5. Select the “Student Demographics” tab and update the “What will your college grade level be when you begin the school year?” question to reflect your entering semester at Athens State:
  - Sophomore if you have between 30 and 59 cumulative hours earned
  - Junior if you have between 60 and 89 cumulative hours earned
  - Senior if you have 90 or more cumulative hours earned
  - 5th Year/Other undergrad if this is not your first FAFSA with 90 or more cumulative hours earned
6. Update “What college degree or certification will you be working on when you begin the school year” to the degree you will be seeking at Athens State.
  - Note: This will not be an Associate Degree and you only select College Graduate after you complete a Bachelor’s Degree program.
7. Select the “School Selection” tab and use the “Add a School” button to add Athens State with the school code [001008](#). Ensure the selected Housing Plan is accurate. You may also wish to remove your previous school.
8. Select the “Sign & Submit” tab and review to verify all the corrections you made are listed and legitimate
9. Have all appropriate parties sign the FAFSA via individual FSA ID information
10. Select the “Submit” button

You will get confirmation that your corrections have been submitted. Please remember it will take our office 2-3 business days to receive this updated information after the FAFSA says it was processed. Once received, we will email your Athens State student email address with your next steps.

**While you wait, cancel all pending financial aid at your current institution by contacting your current financial aid office for details and instructions.**