

Your 2021–2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this institutional verification worksheet and submit with other required documents to the Office of Financial Aid. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Dependent Student’s Information

Student’s Last Name	First Name	M.I.	Athens State Student ID Number
Student’s Street Address (include apt. no.)			Student’s Date of Birth
City	State	Zip Code	Student’s Email Address
Student’s Home Phone Number (include area code)			Student’s Alternate or Cell Phone Number

B. High School Completion Status

Provide one of the following documents that indicate the student’s high school completion status when the student begins college in 2021–2022. Please indicate which item you have provided:

- A copy of the student’s high school diploma.
- A copy of the student’s final **official high school transcript** that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require a homeschooled student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or similar document.
- If the student is unable to obtain the documentation listed above, please indicate here and contact the financial aid office.

C. Identity and Statement of Educational Purpose (*To Be Signed at the Institution OR in the presence of a Notary*)

The student must appear in person at Athens State University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

OR

If the student is unable to appear in person at Athens State University to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport **must also be mailed** to the institution with this form; and
- (b) The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Athens State University for 2021-2022.

Student's Signature

Date

Student's Social Security Number

Notary's Certificate of Acknowledgement

To be used ONLY if student is not able to appear on campus

State of _____

City/County of _____

On _____

Date

, before me, _____

Notary's name

Personally appeared, _____, and proved to me on basis of satisfactory evidence of
Printed name of signer

identification, _____ to be the above-named person who signed the foregoing instrument.
Type of unexpired government-issued photo ID provided

WITNESS my hand and official seal:

Notary Signature

SEAL

My commission expires on _____

Date

D. Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **Note: Typed signatures are not accepted.**

Warning: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student Name

Athens State Student ID Number

Student Signature

Date

Parent Signature

Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid administrator at your school in person or via the post. We cannot accept over fax or email. You should make a copy of this worksheet for your records.