

Learning Resource Committee
Minutes for meeting, 10/22/13

Members Present: Mary Aquila, Robert Burkhardt, Mike Essary, Bonnie Heatherly, Kimberly Jack, Mary-Beth Johns, Tony Moyers, Del O'Neal, Jennifer Wolfe

Members Absent: Kim Bell, Gail Bergeron, Linda Hemmingway, Bryan Kennedy, Darlene Turner-White, Teresa Wanbaugh, Robert White, Tim Williams, Cathy Woodruff

Attending ex officio: Jackie Smith

Meeting convened 10 am by Robert Burkhardt.

Old Business

Due to the lack of a quorum, we were unable to ratify Minutes from 10/8
Unable to vote on revised wording for the committee's responsibilities

New Business

- Review of the Charge for the Learning Resources Committee on Memo dated November 22, 2010 (numbered 1-5) in comparison with the Catalogue information on Membership and Responsibilities (lettered a-e)
- Recommendations for the following wording changes to "Membership and Responsibilities" now lettered a-g:

"Membership: For the purpose of ensuring broad-based input and diverse representation, there will be at least two faculty members from each College, with equal representation, the Director of the library plus one or more additional faculty members from the library."

Issues under debate regarding Membership:

- Should this be re-worded to encourage or ensure equal representation from the various disciplines within each College, since the current committee does not include representation from Math, Science, or Computer Science?
- Should appointment be done on a "first come, first serve" basis, be made by the PO of the Faculty from a list of volunteers, or be appointed from within each College? The members in attendance agreed that this question should be put to the Faculty Senate.
- Should the Committee have the authority to remove members who are not in attendance for 3 consecutive meetings without notice? Members in attendance agreed that this question should be put to the Faculty Senate.
- Should the Director of the library have voting membership or not?

Responsibilities:

"a) Consult with the library director related to resources in the library (text, journals, data bases, etc.)."

[Source of revised wording: word choice of "consult" from Official Charge #1 replacing "review and make recommendations to" from Catalogue "a"]

“b) design and implement assessment methods and instruments intended to guide the committee’s decisions and evaluating assessment results”

[Source of revision: wording from Official Charge #4 replacing Catalogue “b”]

“c) Support the ongoing development and implementation of information literacy across the curriculum”

[Source: Jackie Smith shared a 2 page excerpt from the 113 page “Plan” regarding information literacy developed by the Middle States Commission on Higher Education, and the attending committee members agreed with Mike Essary’s proposal that developing a comparative “plan” was beyond the scope of this committee. Mary-Beth Johns suggested that the Learning Goals being developed by each department should include department-specific goals for information literacy, which the committee would then work to support. Robert Burkhardt confirmed that the ACRL is currently revising their definition of information literacy, so we cannot match their definition until this is revised. The above wording was a compromise designed to address these concerns.]

“d) Regularly monitor and assess utilization of the library facilities, including the learning commons (e.g. technology support, writing, information literacy, research assistance, etc.)”

[Source: use of “utilization” from Charge #3 instead of “implementation” for Catalogue “d” and replacement of “review” with “monitor and assess” at Jackie Smith’s suggestion]

“e) suggest and make recommendations on library policy”

[Source: slight alteration of wording from Charge #2 to reflect wording Bonnie Heatherly read from other committees’ charges]

“f) serve as liaisons between the library and faculty”

[Source: Charge #5]

“g) Complete other items seen as helpful to the institution and assigned by Faculty Senate PO in consultation with the Provost as necessary”

[Source: originally Catalogue “e,” moved to final position in the new sequence. Phrasing “as necessary” added to ensure that the wording doesn’t preclude necessary autonomous decisions by the library director]

Request for electronic votes regarding:

- Ratification of the Minutes from 10/8/13
- Wording changes discussed and suggested by those attending on 10/21/13

Meeting adjourned at 11 am.

Next meeting date to be determined by Cathy Woodruff.

Wording suggested by those attending on 10/22/13

Learning Resource and Information Literacy Committee—This committee has responsibilities to make recommendations to improve service in the library and learning commons.

Membership: For the purpose of ensuring broad-based input and diverse representation, there will be at least two faculty members from each College, with equal representation, the Director of the library plus one or more additional faculty members from the library.

Responsibilities:

- a) Consult with the library director related to resources in the library (text, journals, data bases, web presence, etc.).
- b) Design and implement assessment methods and instruments intended to guide the committee's decisions and evaluate assessment results
- c) Support the ongoing development and implementation of information literacy across the curriculum
- d) Regularly monitor and assess utilization of the library facilities, including the learning commons (e.g. technology support, writing, information literacy, research assistance, etc.)
- e) Suggest and make recommendations on library policy
- f) Serve as liaisons between the library and faculty
- g) Complete other items seen as helpful to the institution and assigned by Faculty Senate PO in consultation with the Provost as necessary
- h)