

## **Faculty Elections Committee Meeting Minutes**

*September 1, 2016 12:30 pm  
Waters Hall, RM S200*

**Members Present:** Bruce Thomas, Gary Valcana, Wanda Humphrey, Jameha Gardner, Laura Lynn Kerner, Katia Mayfield, Leigh Hester, Hugh Long, Bonnie Heatherly,

**Members Absent:** Patsy Glaze, Jacob Gatlin, Emily Corzine, Jennifer Wolfe

### **Agenda Item I – Approval of Minutes from Meeting on April 5, 2016**

- Minutes were reviewed. Questions regarding Tenure and Promotion election procedures were raised by Gary Valcana. These questions will be addressed by Derek Newland, former chair of the FEC. With plans to discuss further with Dr. Newland, Gary Valcana made a motion to accept with a second from Hugh Long.

### **Agenda Item II – FEC chair**

- Bruce Thomas convened the meeting and began discussion of nominations for chair. He read email from former chair, Dr. Newland, on possible nominees.
- After committee discussion, Katia Mayfield was determined to serve to as FEC chair for 2016-17.

### **Agenda Item III – College Representatives**

- Committee discussed the designation of the lead college representatives. Wanda Humphrey will serve for the COE and Bruce Thomas will serve for COAS. Jacob Gatlin served for COB last year-Gary Valcana or Laura Kerner will serve if he does not accept.

### **Agenda Item IV – Electronic Voting**

- FEC will conduct electronic voting again this academic year.
- Questions about where the write-in option would occur were raised. Would write-in be for nominations or voting?

### **Agenda Item V – FEC Member Duties**

- The duties and expectations of committee members were reviewed.

### **Agenda Item VI – Old Business**

- Issues with write-in option needs clarification

### **Agenda Item VII – New Business**

- None.

### **Agenda Item VIII – Adjournment**

- Hugh Long motioned to adjourn, Bruce Thomas seconded.

*Notes taken by Leigh Hester.*