

MINUTES FACULTY AFFAIRS MEETING

DATE: January 24, 2013

TIME: Noon

LOCATION: Founders Chapel

Members Present: James Gadberry, Chair, Ronnie Merritt, Derek Newland, Susan Owen, Jackie Russell, Debra Vaughn, Jess Brown, Pat Kuby, Lisa Hyde, Sean Busick

Members Absent: Amanda Branscombe, Bridget Chandler, Jeff Johnson, Pat Kuby, Bridget Chandler, Tom Pieplow

Dr. Gadberry called the meeting to order on January 24, 2013 at noon in Founders Chapel. Minutes from the November 1st meeting were approved.

Dr. Gadberry distributed a list of universities used as benchmarks for ASU, as well, as a list of “aspirational” universities. He will also post these in the committee’s Blackboard container for future reference. These universities are used as references when forming reports, policies, etc.

Dr. Gadberry outlined the committee’s current charges: 1) the ongoing task of editing the handbook; and 2) updating the faculty evaluation form. In addition, it is expected that the committee will be forwarded the “Summer Expectation” report and be charged with developing a policy for the university.

The possibility of coordinating the Faculty Evaluation form with the criteria for promotion was discussed. Copies of the promotion guidelines will be provided at the next meeting.

The draft tenure policy that the committee developed approximately three years ago was discussed. Dr. Gadberry distributed a copy of that draft. The committee was charged by Dr. Betts and Dr. Cheek with developing a tenure policy that was more in line with a university rather than the community college system. Athens State was, at that time, still under the community college system. Discussion surrounded the dates listed in the draft, extension given to faculty in the event that tenure was not granted, and where in the handbook this information should be located. The question was raised about the one pre-tenure review. Some believed that one review was not enough. The exact procedure for this review was also questioned and how it coordinated with the annual performance review.

The next meeting will be Tuesday, February 19th.

Meeting was adjourned.