

CURRICULUM COMMITTEE MINUTES

Nov 18, 2020

10:30 am

Present:

- Sara Cline
- Janet Dorning
- Debbie Ferguson
- Mark Gale
- Hugh Long
- Cynthia Lovelace
- Wayne McCain
- Derek Newland
- Tom Pieplow
- Elizabeth Pruett
- Bridgette Walker
- Jennifer Wolfe

Absent:

- Gary Huckaby

Guests:

- Greg Holliday
- Tina Hooks
- Pamela Keller
- Johnnie Lundin
- Tina Sloan
- John Wells
- Debbie Wilson

GENERAL BUSINESS

1. No New Business

COLLEGE OF BUSINESS

1. New Course: OHSM 385 – Environmental Conservation Management

- Presented by John Wells
 1. This course is required for GSP certification upon graduation. We are currently missing large chunks in this section.
 - Motion to Approve: **Sara Cline**, Seconded: **Derek Newland**
 1. Favor – 100%
 2. Oppose –
 3. Abstain –
 4. **Result of Motion:** Approved
- 2. New Course: OHSM 425 – Industrial Health Technology Management
 - Presented by John Wells
 1. This course is required for GSP certification upon graduation. Hygiene was missing from the program and thus this course is being developed to cover that material in a condensed manner.
 - Motion to Approve: **Sara Cline**, Seconded: **Derek Newland**
 1. Favor – 100%
 2. Oppose –
 3. Abstain –
 4. **Result of Motion:** Approved
- 3. Remove Course: OHSM 474 – Management and Integration of Safety Policies and Practices
 - Presented by John Wells
 1. This course was a catch all when originally developed and it doesn't really meet the specifics of what the program needs. The management concepts will be spread throughout the curriculum rather than clumped in this specific class.
 - Questions
 1. Derek Newland – Are you wanting this deleted from catalog or just from the program?
 - a. Delete from the catalog entirely. It is not needed.
 - Motion to Approve: **Sara Cline**, Seconded: **Derek Newland**
 1. Favor – 100%
 2. Oppose –
 3. Abstain –
 4. **Result of Motion:** Approved
- 4. Program Adjustment: OHSM
 - Presented by John Wells
 1. The changes are bringing the program up to a national standard. It required some adjustments in the course structures (see above). The curriculum is being built to match the CSP certification so graduating students will achieve the certification if everything works out. To get this, courses must match exactly with the industry board.
 - Questions:
 1. Derek Newland – Are you using outside exams to assess what happens in the program?

- a. No. We don't do any of the credentialing ourselves. It allows them to apply for the GSP certification and helps them jump further along towards certification.
- Motion to Approve: **Sara Cline**, Seconded: **Derek Newland**
 1. Favor – 100%
 2. Oppose –
 3. Abstain –
 4. **Result of Motion:** Approved

COLLEGE OF ARTS AND SCIENCE

1. Change Course Description: BI 470
 - Presented by Sara Cline
 1. Basically, we don't want students to take BI 470 and 471 as 471 is the Honors class which makes it the same essential class.
 - Questions
 1. NA
 - Motion to Approve: **Derek Newland**, Seconded: **Cynthia Lovelace**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
2. Change Course Description: BI 471
 - Presented by Sara Cline
 1. See the info above for BI 470 as these two items were handled together.
 - Questions
 1. NA
 - Motion to Approve: **Derek Newland**, Seconded: **Cynthia Lovelace**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
3. Change Course Description: BI 300 / 300L – Cells and Genes in the News
 - Presented by Sara Cline
 1. This course was discussed in last curriculum committee meeting (see that meeting for details). This is a resubmission with the required adjustments.
 - Questions
 1. NA
 - Motion to Approve: **Derek Newland**, Seconded: **Cynthia Lovelace**
 1. Favor – 100%
 2. Oppose – 0

3. Abstain – 0
4. **Result of Motion:** Approved
4. Change Course Description: BI 313/L to BI 408/L - Bioinformatics
 - Presented by Sara Cline
 1. Most outside entities are looking at this as a 400 level course and the coursework justifies it.
 - Questions
 1. NA
 - Motion to Approve: **Janet Dorning**, Seconded: **Derek Newland**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
5. Program Adjustment: Pre-Health Certificate
 - Presented by Sara Cline
 1. What we need is a way for students with no experience with college to have a path to getting into health degree programs. This certificate shows the student what classes they need to take that will help them get into med school, vet school, etc. The other thing it does is links them with a pre-health advisor so that they can get advise on courses and other requirements that may be required for entry into these programs. Most people will ask can you take this certificate while getting the bachelors and generally, the answer is yes. It is also built for students that have a degree, but want to explore going into health related fields.
 - Questions
 1. Derek Newland – The certificate is 48 hours, which is a lot, but it is just the way it needs to be to get them into the health related programs.
 - a. Yes
 2. Greg Holliday – For implementation, if you want this tracked in Degree Works, you'll have to get with me and give me more specifics on the courses in here so that we can make sure everything lines up.
 - a. No problem
 3. Cynthia Lovelace – Out of curiosity, if they are working on certificate and bachelors, does this impact financial aid?
 - a. In biology, a lot of this can fit into general electives, so hopefully it won't impact if much, but otherwise I don't know the rules of financial aid on certificates.
 - b. Greg Holliday – Only certificate seeking students are not eligible for financial aid, but we'd have to follow up with their office.
 - Motion to Approve: **Cynthia Lovelace**, Seconded: **Janet Dorning**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
6. Change Course Description: MA 422

- Presented by Derek Newland
 1. This will be part of the approved sequence of math programs. Being a sequenced class, prerequisites / corequisites need to be adjusted to make sure the sequence works.
 - Questions
 1. Greg Holliday: In the current catalog, MA 304 or is prereq or coreq. You want to drop MA 304 for MAS 322, but a coreq means they need to be taken at the same time. Do you mean they need to have it at the same time?
 - a. No. It needs to be Pre-req or concurrent course (not necessarily at the same time)
 - i. Tina Hooks – I'll take care of that.
 - Motion to Approve: **Janet Dorning**, Seconded: **Cynthia Lovelace**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
7. Change Course Description: MA 423
- Presented by Derek Newland
 1. View info for MA 422 as these are held together
 - Questions
 1. NA
 - Motion to Approve: **Janet Dorning**, Seconded: **Cynthia Lovelace**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
8. Change Course Description: AR 313 – Portrait Drawing and Painting to AR 413
- Presented by Pamela Keller
 1. Moving towards BFA program and accreditation guidelines need to reflect AR 413, so they have increased objectives and course work are there. A prerequisite has been added (which makes it different from the earlier approval to AR 413 in January).
 - Questions
 1. Greg Holliday: Is there supposed to be a change in the course description for the rationale? Is there more to the course that needs the description to change?
 - a. I just intended for the prerequisite to be added.
 - b. Derek Newland / Tina Hooks: The CRR from January didn't look different from the current one. Tina Hooks also mentioned that the course description looks a little short.
 - i. The course description really does look like what the course is doing, but happy to elaborate if needed.
 2. Greg Holliday: Be sure to specify which Drawing I and Drawing II classes you mean on the prerequisite so we can code it in the system.

- a. No problem. Can I give them via email?
 - i. Tina Hooks – Just send it to me in email and I'll get them in the documents.
- Motion to Approve: **Wayne McCain**, Seconded: **Hugh Long**
 - 1. Favor – 100%
 - 2. Oppose – 0
 - 3. Abstain – 0
 - 4. **Result of Motion:** Approved

COLLEGE OF EDUCATION

1. Change Course Description: CE 330 – Children's Constructions of Relationships through Arithmetic and Mathematical Reasoning
 - Presented by Tina Sloan
 - 1. Removing statements from the catalog about prerequisites and field experience. These are non-certification route, so those items aren't needed.
 - Questions
 - 1. NA
 - Motion to Approve: **Janet Dorning**, Seconded: **Cynthia Lovelace**
 - 1. Favor – 100%
 - 2. Oppose – 0
 - 3. Abstain – 0
 - 4. **Result of Motion:** Approved
2. Change Course Description: EL 324 – C&I: Primary Math (Move AMSTI Training Requirement)
 - Presented by Johnnie Lundin
 - 1. The AMSTI training needs to be moved to EL 424 because the state department is requiring it being in a second course.
 - Questions
 - 1. NA
 - Motion to Approve: **Derek Newland**, Seconded: **Janet Dorning**
 - 1. Favor – 100%
 - 2. Oppose – 0
 - 3. Abstain – 0
 - 4. **Result of Motion:** Approved
3. Change Course Description: EL 424 – EL 324 – C&I: Intermediate Math (Move AMSTI Training Requirement)
 - Presented by Johnnie Lundin

1. View info on EL 324 as both were together
- Questions
 1. NA
- Motion to Approve: **Derek Newland**, Seconded: **Janet Dorning**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
4. Change Course Description: EL 420 – C&I: Elementary Science (Include Field Experience)
 - Presented by Johnnie Lundin
 1. This was brought up last week and signatures and items needed to be collected. All documents are fixed and were resubmitted. View information from last meeting for specifics.
 - Questions
 1. NA
 - Motion to Approve: **Derek Newland**, Seconded: **Janet Dorning**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved
5. Change Course Description: EL 423 – C&I: Elementary Social Studies (Include Field Experience)
 - Presented by Johnnie Lundin
 1. View info on EL 420 as both were together
 - Questions
 1. Info here
 - Motion to Approve: **Derek Newland**, Seconded: **Janet Dorning**
 1. Favor – 100%
 2. Oppose – 0
 3. Abstain – 0
 4. **Result of Motion:** Approved

UNIVERSITY

1. None

Next Meeting: December 2, 2020 @ 10:30 am

CRR Due for Next Meeting: November 23, 2020 (Monday)