Present: Debbie Ferguson, Mary Harris, Jill Cook, Adam Lewis, Jacob Gatlin (proxy – Linda Hemingway), John McCain, Chris Otto, Janet Dorning, Tedi Gordon, Hugh Long

Not present: Jim Kerner

Guests: Susan Owen, Quanda Stevenson, Jeff Blankenship, Katia Mayfield

Committee Business

Response to Ms. Creekmore's questions for the committee:

1. Removing PS 380L affects # of hours required for Psychology degree. (See other proposal outcomes below.)

   Since this is a 1 hour course, the "General Elective" requirement of 20 hours will be changed to 21 hours. Thus, the total minimum hours required for completion remains 124.

2. Benefits of deleting unused courses in the catalog include:

   a. Clarification of a degree for students.
   b. Does not create false expectations by students.
   c. There are no plans to delete courses that have standards for certification in education because those courses are active.
   d. The courses are electives and do not impact the completion of a degree.

3. Retaining courses that are no longer in use causes data integrity issues from degree requirements, course repeats, prerequisite, transfer articulations, and substitutions.

   a. Degree requirements – will not change because these are electives.
   b. Course repeats – the courses have been inactive so long, there would be no reason to repeat them.
   c. Prerequisites – courses are removed as prerequisites to allow flexibity.
   d. Transfer articulations – are these specific to general education requirements?
   e. Substitutions – substitution committee would make these decisions on a case by case basis and meet regularly during the semester.

   The recommendation of the committee is to code each course as "inactive" or "active" so that Degree Works can interpret each course's status.

Respectfully submitted by T. Gordon 11/21/14

PROPOSAL #1

Presented by Dr. Susan Owen

Prerequisites have caused problems with registration of courses. Removal of prerequisites allows more flexibility for students. In some cases, the prerequisites are more appropriate in the pre-professional section.

- Remove prerequisite "Psychology, Sociology, or Political Science Major or Minor, or Permission from SO/PS/PO 341 and SO/PS/PO 342.
- Remove 1 hour lab as prerequisite for PS 380.
- Remove prerequisite of General Psychology for psychology, sociology, and directed studies.
- Remove Introduction to Sociology as a prerequisite for psychology, sociology, and directed studies and add as a pre-professional course (Area V).

Dr. Owen stressed that all should be cognizant of unique programs and services that we provide. Our decisions about programs should not be dictated by software but instead should be manipulated to work for us to be of service to our students. Dr. Stevenson commented that Degree Works can be beneficial in the long run because it gives students options for changing their programs. Dr. Hemingway explained that Degree Works needs more specific guidelines. It will not be as accessible as SAMS, but you can make notes. What will the degree substitute for the prerequisite you take out? Will each override need to be approved and by whom?

Recommendations

- Chris Otto made a motion to approve.
- Adam Lewis seconded the motion.
- All members approved the removal of the prerequisite.

PROPOSAL #2

Presented by Jeff Blankenship
Mr. Blankenship proposed that the description of courses be changed in the catalog in order to clarify the content of the existing courses. Changes were proposed for the following courses: HPE/PSHA 354; CJ/PSHA 446; PSHA 448; HS/PSHA 451; CJ/PO/PSHA.

Recommendations

- Adam Lewis made a motion to approve.
- Linda Hemingway (proxy for Jacob Gatlin) seconded the motion.
- All members approved the course catalog change in descriptions.

Respectfully submitted by T. Gordon 11/21/14

Presented by Katia Mayfield

1. Remove prerequisites for CIS 450 class.

2. Replace CIS 325 in plan of study with CIS 321.

3. CIS 321 will be required for the Computer Information Systems major as the content of the class is more relevant to the degree. Thus, the Plan of Study will need to be changed.

4. CIS 325, in the future, will be offered as an elective.

Recommendations

- Mary Harris made a motion to approve.
- Chris Otto seconded the motion.
- All members approved the changes to CIS 450 and CIS 321.

PROPOSAL #4

Presented by Quanda Stevenson

1. Change the course catalog descriptions of CA 301, 302, 401 to clarify the course content.

Recommendations

- Tedi Gordon made a motion to approve.
- Debbie Ferguson seconded the motion.
- All members approved the changes to the course descriptions.

Respectfully submitted by T. Gordon 11/21/14