

Academic Affairs Committee Minutes November 1, 2017

1. Minutes of the F2F Meeting for the Academic Affairs Meeting held on the 11/01/2017. Two topics discussed were:
 - The Use and Efficiency of Virtual Office Hours
 - Athens State University Hour completion requirement from baccalaureate and non- baccalaureate institutions.

2. Academic Affairs meeting was called to order and Motion to begin discussion on The Use and Efficiency of Virtual Office Hours was made by Dr. Kennedy and seconded by Dr. Rich. A unanimous vote carried.
 - Dr. Berzett presented the paper (attached) that he had prepared on the topic in 2013.
 - A discussion/question and answer session followed Dr. Berzett's presentation.
 - A motion was brought to the floor by Dr. Baird and Seconded by Dr. Baugh that Academic Affairs Committee present the following to the Faculty Senate for their consideration:
 - Athens State University allow Virtual Office Hours to be Utilized where appropriate (to be determined by the Dean's and Chairs) as an option, to assist in classroom and Office Hour operation by the Faculty. Not to exceed 40% of any faculty member's office hours.

The motion carried as indicated below:

Debra Baird – Concur
Victoria Baker – Concur
LaDoris Baugh – Concur
Larry Covick – Concur
Tedi Gordon – Not in Attendance
Harry Junior – Concur
Bryan Kennedy – Concur
Tony Moyers – Concur
Wade Myhan – Not in Attendance
William Newell – Concur
Lisa Rich – Concur
Charles Roberts – Concur
Sun Yung Song – Not in Attendance
Robbie White – Concur

John Berzett – Guest Speaker

3. Academic Affairs meeting was called to the topic of 'Hour completion requirement from baccalaureate and non- baccalaureate institutions' with Dr. Baker's motion to begin was seconded by Dr. Newell. The motion carried to discuss 'Hour completion requirement from baccalaureate and non- baccalaureate institutions'.
 - The following was read and discussed:

 - A motion was brought to the floor by Dr. White and Seconded by Dr. Junior that Academic Affairs Committee present the following to the Faculty Senate for their consideration:

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Athens State University change the policy that differentiates between 4 (four) and 2 (two) year institutions students attend prior to transferring into Athens State University. The Hour requirement for all institutions should read "The Hour requirement for all students transferring to Athens State University from an accredited institutions complete a minimum of 60 hours of 300-400 level."

- The motion carried as indicated below:

Debra Baird – Concurs
Victoria Baker – Concurs
LaDoris Baugh – Concurs
Larry Covick – Concurs
Tedi Gordon – Not in Attendance
Harry Junior – Concurs
Bryan Kennedy – Concurs
Tony Moyers – Concurs
Wade Myhan – Not in Attendance
William Newell – Concurs
Lisa Rich – Concurs
Charles Roberts – Concurs
Sun Yung Song – Not in Attendance
Robbie White – Concurs

4. A motion to adjourn was submitted by Dr. Rich and seconded by Dr. Covick; - Motion carried.
5. This e-mail is recorded as the minuets of the F2F meeting conducted on 11/01/2017. Electronic copies of each committee member communications are on file