

**Faculty Senate Meeting Minutes**  
**12:00 pm, Tuesday, April 19, 2022**  
**Zoom**

- I. Called to Order at 12:02 pm by Debra Vaughn, Presiding Officer
- II. Roll Call
  - Present: Brizendine, Cline, Essary, Hughes, Keller, Kerner, Sloan, Vaughn, Williams, Wolfe.
  - Absent: Johns, Long, Mikell.
- III. March Minutes (Sloan/Kerner) passed.
- IV. Dr. Way and Cabinet update.
- V. Committee Reports:
  - Academic Affairs- Chair, Lisa Brizendine
  - Presented calendar and scheduling policy for approval (Kerner/Essary) passed.
  - Presented grading system policy for approval (Kerner/Williams) passed.
  - Tabled course repetition policy for future consideration.
  - Curriculum Committee- Chair, Adam Lewis, Held meeting on April 12.
  - Elections- Chair, Kim Roberts- Completed Tenure and Promotion election. Vote on bylaws changes for Graduate Curriculum Committee will be emailed today.
  - Faculty Affairs- Chair, Cyndi Lovelace, bylaws change to include Graduate Curriculum Committee and Curriculum Review policy updates.
  - Learning Resources- Chair, Kim Bell, no report.
- VI. Unfinished Business
  - Full faculty convocation to be held via Zoom on 4/29 at 0900.
- VII. New Business
  - None.
- VIII. Adjournment at 12:50 p.m. (Kerner/Hughes) passed.

Motion to approve changes in Promotion of Faculty policy related to promotion of librarians, as highlighted below (Wolfe/Vaughn) passed via email vote.

## **Promotion of Faculty** (last updated January 18, 2022)

### **II. Promotion Eligibility**

For promotion to **associate librarian**, applicants must demonstrate above average performance in carrying out professional responsibilities, and considerable subject expertise in areas of librarianship with evidence of strong potential for further development as a professional librarian, teacher, and scholar. They must also possess the appropriate terminal degree for librarians and have completed a minimum of five (5) years of full-time employment as a librarian at Athens State University. **A second master's degree as a subject area specialist or an earned doctorate in librarianship, instructional technology, or other related field is strongly desired.** The application for promotion may be submitted in the sixth (6<sup>th</sup>) year. There is one exception. If, at the time of hiring of the library faculty member and based on the needs of the University, the Provost may approve (upon consultation with the Library Director) for purposes of consideration for promotion to associate librarian, up to three (3) years credit for full-time librarian status at another institution. This must be documented in the library faculty member's letter of appointment and included in the applicant's portfolio.

For promotion to **senior librarian**, applicants must demonstrate outstanding performance in carrying out the highest level of professional responsibility, as well as above average performance in contributions to the profession, teaching, scholarly activities and service. Demonstrated ability in providing leadership in professional and university organizations is required. **Applicants must possess either a terminal degree in librarianship or information sciences and must have completed a minimum of ten (10) years of full-time employment as a librarian at Athens State University and must have been an associate librarian for four (4) years.** The application for promotion may be submitted no earlier than the eleventh (11<sup>th</sup>) year. There is one exception. At the time of hiring, the Provost may approve (in consultation with the Library Director), for purposes of consideration for promotion to senior librarian, up to three (3) years credit for full-time librarian status at another institution. This must be documented in the library faculty member's letter of appointment and included in the applicant's promotion portfolio.

### **III. University Faculty Tenure and Promotion Committee (UFTPC)**

The University Faculty Tenure and Promotion Committee (UFTPC) is composed of ten (10) **or eleven (11)** members. By the end of the spring semester in the academic year preceding the review year, the Elections Committee shall conduct an election within each College to select two faculty members and within Kares Library to select one faculty librarian to serve on a University Faculty Tenure and Promotion Committee (UFTPC). In addition, after this election each College Dean shall select one faculty member from within the College to serve on the Committee. **In addition to the elected librarian, the Library Director may need to appoint an additional external guest librarian to consult and or score the library applicant(s) in cases of not having a higher-ranking faculty librarian applying for senior librarian.**