

**Faculty Senate Meeting Minutes**  
**12:00 pm, Tuesday, April 20, 2021**  
**Zoom**

- I. Called to Order at 12:02 pm by Debra Vaughn, Presiding Officer
- II. Roll Call  
Present: Bergantz, Essary, Hughes, Jack, Keller, Kerner, Lundin, Sloan, Stevenson, Vadney, Vaughn, J Williams, M Williams. Absent: Johnson.
- III. March Minutes (Essary/Sloan) passed.
- IV. Committee Reports:  
Academic Affairs- Nothing to report.  
Curriculum Committee- will send minutes.  
Elections- Tenure and Promotion committee composition in progress.  
Faculty Affairs- Nothing to report.  
Learning Resources- Nothing to report.
- V. Dr. Way and Cabinet update.
- VI. Unfinished Business  
See reports above.
- VII. New Business

#### Ad hoc Course Development Committee

The Faculty Senate created an ad hoc committee to further involve faculty in the course development process. Two motions were passed. The charge of the committee is:

Meet with ATLAS to flow out the process and understand the resources available for faculty and how to access them for course development. Recognize the questions and concerns of faculty while developing courses and how to solve them. Inform ATLAS of the content and modality of guidance to be provided to faculty for course development.

#### First Motion:

This motion is made due to Faculty Senate concerns about shared governance and decision making. The development of courses is the purview of the faculty, and as such, faculty must drive course development initiatives. The Faculty Senate asks for clarity and transparency regarding the contracting of outside agencies to partially develop courses, and the basis for decisions regarding who is assigned to develop courses, and how those individuals are compensated. (Keller/Sloan). Passed.

#### Second Motion:

Due to faculty concerns about newly integrated technology and support needed in course development, Faculty Senate requests specific process planning and communication to be coordinated and structured between faculty and ATLAS staff on developing courses and course content layout. Faculty developed guidelines should be created for this process, including compensation or course release. The process and guidelines will be created through an ad hoc Faculty Senate committee, which will be led by the Chair of the Faculty Affairs Committee. (Vadney/Jack). Passed.

- VIII. Adjournment at 1:52 p.m. (Essary/Sloan).