

Faculty Convocation Minutes
8:30 am, August 16, 2019
McCandless Auditorium

- I. Called to Order at 9:35 am, by Debra Vaughn, Presiding Officer.
- II. Roll Call
Appendix A shows faculty present and absent. 84% of faculty in attendance.
- III. Proposed bylaw changes presented. Appendix B includes verbiage for each item:
 - A. Policy Committee
Motion to table (Dupree/Lewis), passed.
 - B. Elections Committee
Motion to table (Williams/Wolfe), passed.
 - C. Graduate Faculty Committee
Motion to table (Adams/Valcana), passed.
- IV. Adjournment at **9:50 am** (Stevenson/Branscombe).

	NAME	Present	Absent
AS	Adams, Jamie P.	X	
AS	Agrawal, Nisheeth K.	X	
LIB	Aquila, Mary A.	X	
AS	Baird, Debra J.	X	
BU	Baugh, LaDoris T.	X	
ED	Bergantz, Letitia M.	X	
BU	Bertzett, John Q.	X	
AS	Blankenship, Jeff M.	X	
ED	Branscombe, Nancy A.	X	
LIB/AS	Breaux, Chet D.	X	
ED	Brizendine, Lisa	X	
AS	Busick, Sean R.		X
ED	Chandler, Bridgette W.		X
AS	Cline, Sara G.	X	
AS	Cort, Malcolm A.	X	
BU	Corzine, Emily R.	X	
LIB	Cotton, Dakota L.	X	
AS	Covick, Lawrence A.	X	
ED	Cowan, Wendy L.		X
BU	Crow, Glynice H.		X
ED	Davis, William J.	X	
AS	Dorning, Janet W.	X	
ED	Downing, Finee E.		X
AS	Dupre, Joseph K.	X	
AS	Durm, Mark W.		X
ED	Erskine, Kristopher C.	X	
BU	Essary, Michael L.	X	
ED	Ferguson, Debra L.	X	
AS	Fitzsimmons, David L.	X	
AS	Fritze, Ronald H.		X
AS	Gadberry, James H.	X	
ED	Gale, Mark T.	X	
ED	Gardner, Jameha T.		X
ED	Gilbert, Jamie K.	X	
AS	Glaze, Patricia E.	X	
ED	Gordon, Tedi T.		X
BU	Haghighi, Michael K.	X	
BU	Hammon, Shelia H.	X	
ED	Hester, Leigh C.	X	
ED	Hodges, Rosemary M.		X
BU	Huckaby, Gary C.	X	
BU	Hughes, Stacie P.	X	
ED	Humphrey, Wanda W.		X
AS	Jack, Kimberly S.	X	
AS	Johns, Mary E.	X	
BU	Johnson, Jeff E.	X	
ED	Kandalec, Katherine R.	X	
ED	Keiley, Debbie A.	X	
AS	Keller, Pamela S.		X

	NAME	Present	Absent
BU	Kennedy, Bryan	X	
BU	Kerner, James I.	X	
BU	Kerner, Laura L.	X	
AS	Lewis, Adam W.	X	
AS	Long, Hugh K.	X	
BU	Lovelace, Cynthia R.	X	
ED	Lundin, Johnnie S.	X	
AS	Mayfield, Katia P.	X	
BU	McCain, Jimmy W.	X	
AS	Merritt, Ronald L.	X	
AS	Miller, Vanessa M.		X
BU	Moore, John S.	X	
AS	Moyers, Tony L.	X	
ED	Myhan, Stephen W.	X	
BU	Nelson, Christopher P.	X	
AS	Newland, Derek B.	X	
AS	Owen, Susan E.		X
BU	Pieplow, Thomas C.	X	
AS	Pittman, Shannon E.	X	
ED	Pruett, Elizabeth C.	X	
AS	Rimes, Brady R.	X	
BU	Roberts, Charles R.	X	
BU	Roberts, Kim C.	X	
AS	Rust, Crystal A.	X	
AS	Shaw, Ann G.	X	
ED	Sloan, Tina R.	X	
ED	Song, Sun Yung		X
AS	Spowart, Jessica R.	X	
AS	Stevenson, Quanda W.	X	
AS	Thomas, Bruce R.	X	
ED	Thornton, Timothy R.	X	
AS	Vadney, Jacki F.	X	
BU	Valcana, Gary J.	X	
BU	Vaughn, Debra J.	X	
BU	Waldrep, Darren S.	X	
BU	Wanbaugh, Teresa B.	X	
ED	White, Darlene T.	X	
AS	White, Robert A.	X	
BU	Wilkes, William W.	X	
LIB	Williams, Jennifer C.	X	
ED	Williams, Marla M.	X	
LIB	Williamson, Lanie P.	X	
LIB	Wolfe, Jennifer L.	X	
ED	Woodruff, Cathy L.	X	
BU	Wright, Lionel O.	X	
BU	Bell, Kim	X	
	Total Present	80	
	95 Total	95	
	% Present	84%	

POLICY COMMITTEE

Mission: The Policy Committee is to review policy additions and/or changes that govern Athens State University, especially those that involve the faculty individually and/or collectively. These policies include those of the Administration, Board of Trustees, Board of Regents, and Board of Visitors. This committee is to consist of four tenured members: one from each of the three colleges and one from the library.

Responsibilities: The scope and responsibilities of the Policy Committee shall include, but are not limited to:

- a) Review new, proposed, and current policies that impact the faculty.
- b) Report to the Faculty Senate at each of the regular Senate meetings.
- c) Recognize and make recommendations to the Faculty Senate if any policy change may adversely impact the welfare of the faculty, either individually or collectively.
- d) Provide a consistent framework by which new policies and substantial changes to existing policies are tracked through to approval or rejection and then communicated effectively to those who are impacted.

GRADUATE FACULTY COMMITTEE

Mission: The Graduate Faculty Committee will represent faculty members involved in the development of graduate programs and instruction of those programs as the faculty members of the Graduate Faculty Council (formerly the Curriculum & Faculty Development Team of Graduate Implementation Team). This committee is to consist of two qualified teaching members from each existing or proposed graduate program and one qualified librarian.

Responsibilities: The scope and responsibilities of the Graduate Faculty Committee shall include, but are not limited to:

- a) Participation in the Graduate Faculty Council.
- b) Faculty representation in all activities related to current and future responsibilities of the Graduate Faculty Council, including the curriculum

development process for graduate programs, standards of advanced rigor for graduate programs, and graduate program faculty development.

ELECTIONS COMMITTEE

Current Mission: The Elections Committee is responsible for conducting elections, such as elections for faculty senate, the Presiding Officer (P.O.), and members of the Tenure and Promotion Committee. They may be asked to assist in other elections of the faculty.

Proposed Mission: The Elections Committee is responsible for conducting the elections specified as part of their responsibilities and assist in other elections of the faculty.

Responsibilities:

- a) Conduct an election in early September to elect members to serve on the Mid-Tenure Review Committee. Two tenured members of each College will be elected. If no faculty are up for mid-tenure review, that specific college will not hold an election.
- b) Conduct an election in the fall semester to elect members to serve 3-year staggered terms on the Sabbatical Leave Committee.
- c) Conduct an election in early spring semester for the Faculty Senate for the following academic year. Four members from each College and one member from the Library will be elected.
- d) Conduct an election, following the Faculty Senate election, for the position of Senate Presiding Officer for the following academic year. The Presiding Officer will be elected from the slate of elected senators.
- e) Conduct an election in late spring semester to elect members to serve on the University Faculty Tenure and Promotions Committee (UFTPC) for the following academic year. Two tenured members of each College will be elected. If there are eligible librarian applicants, the Elections Committee shall conduct an election with the Library to select a librarian to serve on the UFTPC.
- f) Coordinate voting by the faculty for amendments to the Constitution or Bylaws and any academic matters of interest to the faculty.
- g) Conduct other elections of the faculty that support shared governance.
- h) Forward results of elections to the Faculty Senate.