

Faculty Senate Meeting Minutes
Noon, Tuesday, September 18, 2018
Waters Hall conference room

- I. Called to Order at 12:00 pm, by Debra Vaughn, Presiding Officer.
- II. Roll Call
Present: Aquila (and Wolfe proxy), Berzett, Brizendine, Durm, Essary (and Kerner, L. proxy), Gordon, Keiley, Kerner, J., Lewis, Myhan, Stevenson, Vaughn

Absent: Cort

Guests: photographer and Quinnell
- III. Minutes Accepted or Amended (Stevenson/Myhan), accepted
- IV. Committee Reports
 - a. Faculty Senate Committees chart
 - i. Ronald Merritt removed from Faculty Affairs as an administrator, and Fitzsimmons moved from permanent proxy to member
 - ii. Questions about having two in the Library slot for Curriculum (librarian and Writing Center director), since the Writing Center Director is in Arts & Sciences as a faculty in the English department
 - b. Faculty Affairs (Gadberry/Kim Roberts-Recorder)
 - i. Motion to approve policies:
Family Medical Leave Act Policy,
Procedures for Faculty Evaluations,
Faculty Self-Evaluation Form
Faculty Evaluation by Department Chair or College Dean/Library Director (Lewis/Durm), passed
 - ii. Motion to get clarification from Ms. Gooch on how the policy review and approval process works, with a policy flowchart (Lewis/Stevenson), passed.
 - iii. Still in progress: Consensual Relationships, Faculty Workload, and Sabbatical policies
 - iv. On hold for new president is the Ombudsman/Conflict mediator for Faculty.
 - c. LRC (Williams proxy for Jack/Diann Hammon-Recorder)
 - i. Asked that Jack send LRC meeting minutes to P.O. prior
 - ii. No motion needed on Jack sending out an OER cohort e-mail to faculty
 - d. Academic Affairs (Roberts)
 - i. Standards of Academic Performance Policy-approved.
 - ii. Repetition of Courses Policy-approved.
 - iii. Athens State University Grading System Policy-Motion to ask Academic Affairs' to come up with specific revised verbiage concerning the Incomplete (I) and deleting the D for program or study requirements. (Durm/Gordon),

passed with 1 abstaining (Students have to have a C to be eligible for an Incomplete).

- iv. Academic Honors and Awards Policy-Motion to accept the change in verbiage to reflect all academic honors, summa cum laude, magna cum laude and cum laude, be strictly based on all coursework and the cumulative GPA. (Durm/Gordon), passed, 1 opposed.
- e. Elections (Thomas for Mayfield/Emily Corzine-Recorder)
 - i. Corzine is secretary
 - ii. No new business
- f. Curriculum (Newland/Letitia Bergantz-Recorder)
 - i. An administrative procedure for the process of the Chair of the Curriculum Committee to e-mail the summation and minutes to the P.O. so that it may also be forwarded to the Senators, as well as Jackie Smith.

V. Unfinished Business

- a. Faculty Course Evaluation-under review by Faculty Affairs
- b. Attendance tracking-deferred to future meeting

VI. New Business

- c. Faculty Participation in Presidential Selection Process-discussed.
- d. Faculty Interaction with the Board of Trustees-discussed.
- e. Faculty Compensation for Practicum/Independent Study/Directed Study –
 - i. Motion to send to Faculty Affairs for review of the issue (Durm/Stevenson) passed.
- f. Future Reports from Vice President of Financial Affairs-discussed. VPFA has agreed to come to any meeting upon request, on any topic. No request at this time.
- g. Learning Resources Committee and Writing Center Director Question (Quinnell)
 - i. Motion that Faculty Affairs review policies of dual administrator and faculty roles, and what percentage of role is faculty or administrator and also a committee be formed of Gadberry, Quinnell, Smith, Breaux, and Spencer headed by Gadberry and then report back to the Senate (Stevenson/Durm), passed, 1 opposed.

VII. Adjournment at **13:20** (Durm/Aquila), passed.

Submitted,

Mary Aquila