

Faculty Senate Meeting Minutes
Noon, Thursday, April 18 2019
Waters Hall conference room

- I. Called to Order at 12:05 pm, by Debra Vaughn, Presiding Officer.
- II. Roll Call
Present: Aquila, Roberts (proxy for Berzett), Brizendine, Cort, Durm, Lunden (proxy for Gordon), Keiley, Kerner, Newland (proxy for Lewis), Myhan, Jack (proxy for Stevenson), Vaughn

Absent: Berzett, Gordon, Stevenson
- III. Minutes Accepted or Amended (Myhan, Kerner), accepted
- IV. Committee Reports
 - a. **LRC** (Jack)
 - i. 1st cohort of OER faculty have completed year of meetings. Dr. Susan Herring has been hired in a temporary position with the grant funding. She will work to assist faculty to develop and/or locate OER resources.
 - b. **Academic Affairs** (Thornton)
 - i. Curriculum Review. Faculty Senate members asked for clarification of relationship and distinction between graduate curriculum committee and undergraduate curriculum committee in reference to curriculum issues. (Jack, Durm) Passed.
 - ii. Determination of Credit Hours. Motion to accept. (Aquila, Myhan) Passed.
 - iii. Final Grade Appeals. Change the wording of “business day” to “calendar day” and be consistent throughout policy. (Roberts, Keiley) Passed.
 - c. **Elections** (Mayfield)
 - i. Mission Statement of Elections Committee. Accept the wording and put to full faculty vote to change the bylaws of the Election Committee. (Durm, Kerner) Passed.
 - d. **Faculty Affairs** (Gadberry)
 - i. Faculty Job Descriptions. Motion to accept changes. (Kerner, Durm) Passed.
 - ii. Directed Studies. Amended to replace 1/6 per credit hour with 1/18 per credit hour. Motion to accept changes. (Kerner, Lunden) Passed.
 - iii. Faculty Credentials Policy. Motion to accept changes. (Kerner, Durm) Passed.
 - iv. Student Focus Group. They did a focus group of four students and will report the findings later.
 - e. **Curriculum** (N/A)
- V. Unfinished Business

- a. Review of Policies from Academic Affairs and Faculty Affairs (see above committee reports)
- b. Revision of Bylaws related to Faculty Elections (see above committee report)

VI. New Business

Full Faculty Convocation scheduled for Friday, May 3rd.

VII. Adjournment at **1300** (Aquila, Kerner), passed.

Next meeting: TBA

Submitted,

Mary Aquila