

Faculty Senate Meeting Minutes
Noon, Thursday, January 17, 2019
Waters Hall conference room

- I. Called to Order at 12:02 pm, by Debra Vaughn, Presiding Officer.
- II. Roll Call
Present: Berzett, Brizendine, Cort, Durm, Gordon, Kerner, J., Kerner, Essary, Katya Mayfield (proxy for Lewis), Myhan, Stevenson, Vaughn, Aquila, Keiley

Guests: Dr. Mark Gale
- III. Minutes Accepted or Amended (Gordon/Durm), accepted
- IV. Dr. Mark Gale reported on the new Honor Lock, a student identification verification system that may replace Tegrity remote proctoring. Honor Lock is a proctoring system where live proctors watch/identify students taking the test. For the first exam, Honor Lock proctors take a picture of students' ids; and then for subsequent tests, students are identified by their faces. Proctors send faculty members reports indicating high, medium, and low errors.

Currently, Honor Lock is being tested in 9 Athens State University classes. If the Budget Committee approves the replacement, Honor Lock could be available some time in the summer for use.

Dr. Stevenson made a motion to ask Academic Affairs to assist Dr. Gale in creating policy for the new Honor Lock system that will incorporate enrollment office (Sarah McAbee), security (Mike McCoy), and Dr. Delap. (Stevenson, Essary), accepted.
- V. Committee Reports
 - a. **LRC-N/A**
 - b. **Academic Affairs** (Roberts)
Dr. Roberts said Academic Affairs did not wish to address adding holidays to future calendars; they want to stay with version 1 of the 20-21 calendar.
 - i. Calendar for the 2020-2021 – Dr. Durm made a motion to accept the version 1 of the 20-21 calendar recommended by the Academic Affairs committee. (Durm/Essary), accepted.
 - ii. Question about Veteran's Day
 1. Dr. Kerner made a Motion to have Veteran's day celebration considered in 2019. (Kerner/Berzett), accepted
 2. Dr. Durm made a motion to suggest that the Provost ask faculty members in addition to students and audience members to stand up at graduation ceremonies. (Durm/Kerner), accepted with Cort abstaining
 - c. **Faculty Affairs** (Gadberry)
 - i. Consensual Relationship – not done
 - ii. Academic Freedom – not done

- iii. Sabbatical Leave – Dr. Gadberry reported that they had made three changes regarding 1) eligibility, 2) review committees and elections of members, and 3) pre and post requirements. Motion to accept as edited. (Essary, Stevenson), accepted.
- iv. Faculty Evaluations- (Myhan, Essary), accepted.
- d. **Elections** (Mayfield)
 - i. Dr. Mayfield asked how to handle the Sabbatical Leave voting.
- e. **Curriculum** (Newland)
 - i. Committee reviewed 40 curriculum requests in fall 2018.
 - ii. Dr. Newland reported that the committee discussed how to code the directed study courses that each college offers. Currently, Banner does not know how to handle when students want to take more than one directed study course. At present, Tina Hooks gives mass CRN (#463) for departments that need it. Students can enroll for #463 for 1 to 3 hours, and it can be taken multiple times.

VI. Unfinished Business -

- a. Policy Review
 - i. IRB - (Keiley, Myhan), accepted.
Smoking and Tobacco Use on University Property – Motion for a map with clarification on where students can smoke be developed.
(Durm, Stevenson), accepted.
- b. Student Identity Verification – Dr. Mark Gale reported above
- c. Adjunct Pay/Faculty Compensation for Practicum/Independent Study/Directed Study- tabled until February

VI. New Business

- a. QEP – tabled until February

VII. Adjournment at **1306** (Kerner, Essary), passed.

Next meeting: Tuesday, February 19th

Submitted,

Mary Aquila