

Faculty Senate Meeting Minutes  
Noon, Thursday, July 20, 2017  
Waters Hall conference room

- I. Called to Order at 12 noon, by Debra Vaughn, Presiding Officer.
- II. Roll Call
  - Present: Aquila, Berzett, Durm, Essary, Keiley, Kerner, J., Lewis, Sloan, Stevenson, Vaughn, White, D.
  - Absent: Cort, Hyde
- III. Minutes Accepted or Amended (Lewis/Berzett), Accepted.
- IV. Old Business
  - A. Policy Review and Affirmation:
    1. Distance Learning Policy with revision date June 13, 2017
      - After discussion about changes in policy, motion was made to table further discussion and send policy to Academic Affairs for review. (Lewis/Durm). Motion defeated.
      - After further discussion about policy changes, Durm called the question. Motion passed.
      - Motion made to accept policy with changes listed here (Durm/Essary) Motion passed.
      - Changes:
        - 1) Add links to SACSCOC and C-RAC documents in paragraph 3 of I. Policy Statement and Purpose. (p.1)
        - 2) Remove statement “Although administration of tests may be done at live sessions, at least 50% of the time allotted for live sessions must be dedicated to traditional classroom instruction.” (p.2)
        - 3) Under V. Course Design, Development and Management Requirements/Course Accessibility Dates, item 1, change 14 days to 5 days. (p.5)
        - 4) Under VIII. Institutional Responsibilities/Sample Syllabus, remove bullet item “Course calendar or schedule of activities.” (p.12)
  - B. Senate Committee Members
    - List reviewed. Motion made to ask conveners to meet and elect chair and recorder before September 5, 2017. (Durm/Kerner). Passed.
  - C. Section 508 Compliance query results- PO reported only one question about the use of textbooks, referred to Mark Gale.
  - D. Senate website update, per PO. Picture next month.
  - E. August Meeting
    - Motion made to not hold regular meeting in August, besides full faculty convocation. (Lewis/Kerner) Passed.
- VII. Adjournment at 1:05 p.m. (Essary/Berzett) Passed.

Respectfully Submitted,  
Debra Vaughn