

Board of Trustee Finance and Facilities Committee

Agenda

October 16, 2015, 1:00 p.m.

- I. Call to order
- II. Roll Call
- III. Old Business
 - * Debt Refunding
- IV. New Business
 - * Financial Summary Year Ending 09/30/2015
 - * Credit Hour Production FY15 actual & FY16 budget
 - * Update on Campus Projects
- V. Adjourn

MINUTES Board of Trustees Finance and Facilities Committee July 17, 2015, 10:30 am

MEMBERS PRESENT: Garth Lovvorn, Mike McCoy, Ronnie Chronister, Macke Mauldin, Dr. Robert Glenn, and Barbara Ferguson, reporting.

MEMBERS ABSENT: Cathy Dickens, Senator Arthur Orr, Dwight Lovell, Dr. Ed Nichols, John Berzett

Mr. Macke Mauldin served as committee chair for the meeting for the absent Ms. Dickens. Mr. Mauldin called the meeting to order at 10:38 am. After roll call, Mr. Mauldin addressed the first item of old business; the proposed budget. Mr. McCoy discussed that the budget will be presented to the full board for approval at this afternoon's meeting. Mr. McCoy explained that the 2016 unrestricted fund budget is \$1.3 million more than the 2015 budget. Specific increases are for salaries and benefits, debt service, and a transfer to the plant fund. He indicated that the budget includes a 2% cost of living increase for all employees. He also stated that the debt service increase is due to the University structuring financing for Phase II of the ACA over a shorter timeframe to save interest costs. He reminded the committee that last year the plant transfer was decreased in order to balance the budget. The amount he has budgeted for 2016 transfer will help make up for some of the decrease from the 2015 fiscal year. He also indicated that the revenues include a \$364,000 increase to our state appropriation as well as the previously approved tuition increase of 2.8%. Mr. McCoy also briefly covered the other fund budgets; auxiliary, restricted, and plant. On a motion made by Mr. Lovvorn and seconded by Mr. Chronister the committee agreed to accept and recommend the proposed budget to the full board.

The next item of old business was the proposed tuition and fee schedule. Mr. McCoy and Mr. Mauldin discussed that the Executive Committee of the Board previously approved the 2.8% tuition increase on June 3, 2015. Mr. McCoy is providing an update to the committee today. Also, he indicated the tuition and fee schedule will be presented to the full board for approval at this afternoon's meeting. He informed the committee that regular tuition will increase from \$179 to \$184 and distance learning tuition will increase from \$257 to \$264. He also pointed out that the schedule to be approved today includes the graduate tuition rate of \$325. On a motion made by Mr. Lovvorn and seconded by Mr. Chronister the committee agreed to accept and recommend the proposed tuition and fee schedule to the full board.

Under new business, the next agenda item was the financial summary for the period ending 06/30/2015. Mr. McCoy provided a handout showing year to date excess revenues over expenses of just over four million dollars. Mr. McCoy reminded the committee that part of the excess was due to an increase in the percent of credit hours that are for distance learning classes compared to credit hours for traditional classes. Mr. Lovvorn asked about the decrease in scholarship expense. Mr. McCoy indicated that we are making a better effort to stay within the budgeted amount for scholarship awards. Scholarship awards have not been monitored as closely in previous years. He also informed this committee these awards are completely separate from ASU Foundation scholarship awards.

The next item of new business was debt refunding. Mr. McCoy stated that this is going to be an action item for board approval at today's meeting. The action item will allow the University to seek information about refunding the 2007 bond issue through private financing from a local financial institution. Mr. Evan Thornton, Business Manager, informed the committee that the refinancing option will not be available until July 2017. The bond is now \$9.8 million and by July 2017 should be \$9.2 million, the projected amount of the refinance. The current interest rate is approximately 5%. There is a current offer to refinance at 2.4%. An interest rate this low could save the University more than \$1 million over 10 years. Mr. Thornton pointed out that the University will watch interest rates in the coming months to try to refinance before interest rates begin to rise. He discussed that in order to secure a low rate, it might be necessary to owe both the bond and the private loan temporarily, until the bond can be paid off with the loan amount in 2017. Mr. Mauldin stated that if the board approves the action item today, the University can move forward with determining refinance options. When a specific option is identified, the Executive Committee of the Board could approve the specifics of the refinance deal in a timely manner to accommodate the loan closing.

Lastly, Mr. McCoy provided the committee with a handout updating campus projects. He reminded the committee of the importance of continuing to build up plant funds in order to be able to take on more deferred maintenance projects.

The meeting was adjourned at 11:50 am.

Nominal	Savings Percent	(2) 496%)	(3.579%) (1.921%) (0.041%) 1.669%	3.338% 5.535%	9.918% [1.975%	[5.940% [7.854%		ļ	
Z	Nominal Savings		(14,97.5.28) (5,225) (2,25,47.28) (3,12,581.33) (12,580.08) (12,580.08)		# 1	7 (1 (175,833,08	662,851.14	
	Fixed Cost Adjustment		(3,229.28) (3,390.74) (3,525.30) (3,686.76)	(3,848.22) (4,009.69)	(4,359.53) (4,601.72)	(4,817.01) (5,059.20)	(5,301.40)	(50.000.00)	
	Calculated Savings		(11,746.00) (19,156.54) (9,056.03) 3,406.68	15,783.49 28,878.51	47,070.02 84,696.04	105,386.15 129,958,56	181,134,48		712,851.14
	Par	Amound	600,000.00	685,000.00 7 <u>15,000.00</u> 745,000.00	775,000.00	855,000.00 895,000.00	940,000.00		9,290,000.00
	Interest	Rate	5,000% 4,500% 4,250%	4.375%	4.500%	5,000%	5.000%	5.000%	
	Maturity	Date	Revenue Bonds, Series 2007, 2007: 09/01/2016 SERIAL 09/01/2017	09/01/2019 09/01/2019 09/01/2020	09/01/2021 09/01/2022	09/01/2023 09/01/2024	09/01/2025 $09/01/2026$	09/01/2027	
		Bond	Revenue Bonds, SERIAL			TERM			

SOURCES AND USES OF FUNDS

Sources:	
Bond Proceeds: Par Amount	8,035,000.00
	8,035,000.00
Uses:	
Refunding Escrow Deposits: Cash Deposit SLGS Purchases	0.64 7,982,953.00 7,982,953.64
Delivery Date Expenses: Cost of Issuance	50,000.00
Other Uses of Funds: Additional Proceeds	2,046.36
	8,035,000.00

SUMMARY OF BONDS REFUNDED

	Call	000 000	100.000 100.000 100.000 100.000 100.000 100.000	
	Call Date		07/15/2017 07/15/2017 07/15/2017 07/15/2017 07/15/2017 07/15/2017 07/15/2017 07/15/2017	
University Series 2015	Par Amount		685,000.00 715,000.00 745,000.00 775,000.00 810,000.00 895,000.00 985,000.00	7,405,000.00
Athens State University Revenue Bonds, Series 2015	Interest Rate		4.375% 4.375% 4.375% 5.000% 5.000% 5.000% 5.000%	
	Maturity Date		2007: 09/01/2019 09/01/2020 09/01/2021 09/01/2022 09/01/2023 09/01/2024 09/01/2025 09/01/2025	
	-	Bond	Revenue Bonds, Series 2007: SERIAL 09/ 09/ 09/ TERM 09/ 09/ 09/ 09/ 09/	

UNREFUNDED BOND DEBT SERVICE

Principal 600,000
630,000
655,000

SAVINGS

Athens State University evenue Bonds, Series 2015

	Present Value to 10/15/2015 @ 2.4602343%	(92,279.20) (92,580.38) (93,666.48) (89,873.29) (84,272.02) (84,772.02) (84,703.66) (82,324.08) (80,042.90) (79,018.74) 794,687.26	700,767.76	
es 2015	Savings	(95,533.67) (97,927.24) (101,531.24) (99,889.24) (101,242.00) (98,292.24) (101,163.00) (100,247.00) (101,306.00) 1,036,250.00 1,034,250.00	1,072,668.37	
Revenue Bonds, Series 2015	Refunding Debt Service	448,502.43 450,896.00 454,500.00 1,133,242.00 1,135,011.00 1,135,288.00 1,134,950.00 1,138,997.00 1,137,306.00	9,312,550.43	
Œ	Prior Debt Service	352,968.76 352,968.76 352,968.76 1,037,968.76 1,038,000.00 1,034,125.00 1,034,250.00 1,036,250.00 1,036,250.00	10,385,218.80	
		09/30/2016 09/30/2017 09/30/2018 09/30/2020 09/30/2021 09/30/2022 09/30/2023 09/30/2025 09/30/2025	03/30/202	

Savings Summary

ESCROW REQUIREMENTS

Total	176,484.38 176,484.38 176,484.38 7,536,382.81	8,065,835.95
Principal Redeemed	7,405,000.00	7,405,000.00
Interest	176,484.38 176,484.38 176,484.38 131,382.81	660,835.95
Period Ending	03/01/2016 09/01/2016 03/01/2017 07/15/2017	

AGGREGATE DEBT SERVICE

Aggregate Debt Service	1,134,689.93	1,137,337.50 1,137,858.00 1,139,242.00 1,135,011.00 1,135,288.00 1,134,950.00 1,138,997.00	11,367,762.93
Aggregate Interest	259,689.93	247,083,50 212,337.50 177,858.00 154,242.00 130,011.00 105,288.00 79,950.00 53,997.00 27,306.00	1,447,762.93
Aggregate Principal	875,000	890,000 925,000 960,000 985,000 1,005,000 1,055,000 1,085,000 1,110,000	9,920,000
Unrefunded Bonds Interest	06 4 9 7 50	27,837.50 27,837.50	170,212.50
Unrefunded Bonds	Principal	000'009 030'000 082'000	1,885,000
Revenue Bonds, Series 2015	Interest	173,502.43 190,896.00 184,500.00 177,858.00 154,242.00 130,011.00 105,288.00 79,950.00 53,997.00	1,277,550.43
Revenue Bonds,	Principal	275,000 260,000 270,000 960,000 1,005,000 1,030,000 1,055,000	1,110,000
	Period Ending	09/30/2016 09/30/2017 09/30/2018 09/30/2019 09/30/2021 09/30/2023 09/30/2023	09/30/2025



Refunding Positive Maturities 2020-2027

Gross Savings (\$95,534) (97,927) (101,531) (99,889) (101,242) (98,292) (101,163) (100,247) (100,247) (101,306) 1,034,250	\$1,072,000	
	\$12,440,431	
Aggregate \$\$1,134,690	\$11,367,763	
Aggregate Interest \$259,690 247,084 212,338 177,858 154,242 130,011 105,288 79,950 53,997 27,306	\$1,447,763	
Aggregate Principal \$875,000 890,000 925,000 960,000 985,000 1,005,000 1,055,000 1,085,000 1,110,000	\$9 920,000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Unrefunded Series 2007 Interest \$86,188 56,188 27,838	0170713	\$1/0,213
Unrefunded Series 2007 Principal \$600,000 630,000 655,000		\$1,885,000
Series 2015 Interest \$173,502 190,896 184,500 177,858 154,242 130,011 105,288 79,950 53,997	,	\$1,277,550
Series 2015 Principal \$275,000 260,000 270,000 960,000 1,005,000 1,005,000 1,055,000 1,085,000	1	\$8,035,000
Fiscal Year 2016 2017 2018 2019 2020 2021 2023 2023 2024 2025	2027	1404





	OPERATING	10/01-09/30	
	BUDGET	ACTUAL FY15 *	POS (NEG)
VENUES:			
REGULAR STATE APPROPRIATION	11,343,599	11,343,599	-
LOCAL GRANTS AND CONTRACTS	200,000	200,000	_
FEDERAL AWARDS			_
TUITION & FEES	17,494,864	18,015,134	520,270
RENT	150,000	210,653	60,653
INVESTMENT INCOME	175,000	137,936	(37,064)
MISCELLANEOUS REVENUE	10,000	67,931	57,931
REALIZED GAINS & LOSSES/INV			<u>-</u>
INDIRECT COST REVENUE	135,000	114,643	(20,357)
TOTAL REVENUES:	29,508,463	30,089,896	581,433
XPENDITURES:			
INSTRUCTION	12,817,001	11,788,475	1,028,526
ACADEMIC SUPPORT	3,022,239		227,573
STUDENT SERVICES	2,442,114	2,296,919	145,195
INSTITUTIONAL SUPPORT	6,877,211		(155,305
OPER. & MAINT. OF PHYSICAL PLANT	3,481,188		(63,879
SCHOLARSHIPS	850,000		(223,136
TOTAL EXPENDITURES:	29,489,753		958,973
CAPITAL PURCHASES:			
BOOKS	18,71	0 24,946	(6,23
AUDIO VISUAL			
FURNITURE & EQUIPMENT			
TECHNOLOGY < 25,000			
TECHNOLOGY > 25,000			
TOTAL CAPITAL PURCHASES	18,71	.0 24,946	(6,23
EXCESS REVENUES OVER EXPENSES		1,534,170)
EXCESS REVENUES OVER EXITERACES		1,004,170	1

	OP	ERATING	10/	01 - 09/30	V	ARIANCE
	E	UDGET	A	ACTUAL	P	OS (NEG)
VENUES:						
REGULAR STATE APPROPRIATION	\$	11,264,712	\$	11,264,712	\$	-
SPECIAL STATE APPROPRIATION		50,000		50,000		-
TUITION & FEES		18,298,815		17,071,311		(1,227,504)
RENT		150,000		183,821		33,821
INVESTMENT INCOME		175,000		135,797		(39,203)
MISCELLANEOUS REVENUE		60,000		168,215		108,215
INDIRECT COST REVENUE		135,000		9,765		(125,235)
TOTAL REVENUES:	\$	30,133,527	\$	28,883,621	\$	(1,249,906)
XPENDITURES:						
INSTRUCTION		12,977,117		11,618,485		1,358,632
ACADEMIC SUPPORT		2,997,688		2,943,908		53,780
STUDENT SERVICES		2,409,488		2,265,537		143,951
INSTITUTIONAL SUPPORT		7,465,066		6,731,946		733,120
OPER. & MAINT. OF PHYSICAL PLANT		3,399,668		3,121,379		278,289
SCHOLARSHIPS		850,000		1,099,518		(249,518
TOTAL EXPENDITURES:	\$	30,099,027	\$	27,780,773	\$	2,318,254
CAPITAL PURCHASES:						-
BOOKS		30,000	0	23,269)	6,73
AUDIO VISUAL		3,00	o	_		3,00
FURNITURE & EQUIPMENT		1,50	0	-		1,50
TECHNOLOGY < 25,000		-		7,46	0	(7,46
TECHNOLOGY > 25,000		-		28,83	2	(28,83
TOTAL CAPITAL PURCHASES	\$	34,50	0 \$	59,56	1 5	(25,06
EXCESS REVENUES OVER EXPENSES	\$		- \$	1,043,28	37	

	0	PERATING		10/01 - 09/30		ARIANCE	
		BUDGET		ACTUAL	PC	DS (NEG)	
VENUES:							
REGULAR STATE APPROPRIATION	\$	11,178,201	\$	11,178,201	\$	••	
TVA APPROPRIATION		50,000		50,000		-	
LOCAL GRANTS & CONTRACTS		-		202,500		202,500	
TUITION & FEES	,	17,217,570		17,349,826		132,256	
RENT		183,000		179,090		(3,910)	
INVESTMENT INCOME		200,000		211,274		11,274	
MISCELLANEOUS REVENUE		10,000		19,149		9,149	
INDIRECT COST REVENUE		135,000		31,219		(103,781)	
TOTAL REVENUES:	\$	28,973,771	\$	29,221,259	\$	247,488	
XPENDITURES:							
INSTRUCTION		12,738,293		12,194,535		543,758	
ACADEMIC SUPPORT		3,048,845		2,893,588		155,257	
STUDENT SERVICES		2,313,907	,	2,284,261		29,646	
INSTITUTIONAL SUPPORT		6,544,616	;	8,186,263		(1,641,647)	
OPER. & MAINT. OF PHYSICAL PLANT		3,345,110)	3,084,859		260,251	
SCHOLARSHIPS		800,000)	1,084,936		(284,936)	
TOTAL EXPENDITURES:	\$	28,790,77	1	\$ 29,728,442	1	(937,671)	
CAPITAL PURCHASES:						-	
FURNITURE & EQUIPMENT		183,00	1	72,357	,	110,643	
CONSTRUCTION - ACA		103,00	5	902,111	_	(902,111)	
TOTAL CAPITAL PURCHASES	\$	183,00	00	\$ 974,468		(791,468)	
EXCESS REVENUES OVER EXPENSES	\$!	\$ (1,481,65	T) >	(1,481,651)	L

BUDGET	Fiscal Year Ending 9/30/2015						
	TOTAL HOURS	Reg	DL	Reg	DL		
FALL	29,302	15,922	13,380	\$2,850,038	\$3,438,609	\$6,288,647	
SPRING	27,438	14,244	13,194	\$2,549,730	\$3,390,755	\$5,940,485	
SUMMER	16,000	5,000	11,000	\$895,000	\$2,827,000	\$3,722,000	
	72,740	35,166	37,573	\$6,294,768	\$9,656,364	\$15,951,132	
	Fall	Spring	Summer		Total	Apprvd *BOT	
Tuition	\$6,288,647	\$5,940,485	\$3,722,000		\$15,951,132	\$15,883,749	
DL Fee	\$80,000	\$75,000	\$20,000		\$175,000	\$175,000	
Facility	\$143,298	\$128,199	\$45,000		\$316,497	\$340,871	
Technology	\$143,298	\$128,199	\$45,000		\$316,497	\$340,871	
Special Building	\$95,532	\$85,466	\$30,000		\$210,998	\$227,248	
Bond Surety	\$15,922	\$14,244	\$5,000		\$35,166	\$37,875	
Student Fee	\$78,750	\$76,250	\$58,750		\$213,750	\$213,750	
Other Fees	\$110,200	\$104,690	\$60,610	_	\$275,500	\$275,500	
	\$6,955,647	\$6,552,533	\$3,986,360	_	\$17,494,540	\$17,494,864	
ACTUAL							
	TOTAL HOURS	Reg	DL	Reg	DL		
FALL	30,292	11,850	18,442	\$2,121,150	\$4,739,594	\$6,860,744	
SPRING	28,637	11,289	17,348	\$2,020,731	\$4,458,436	\$6,479,167	
SUMMER	14,398	4,439	9,959	\$794,581	\$2,559,463	\$3,354,044	
	73,327	27,578	45,749	\$4,936,462	\$11,757,493	\$16,693,955	
						~	
Actual	Fall	Spring	Summer				
Tuition	\$6,860,744	\$6,479,167	\$3,354,044	\$16,693,955			
DL Fee (DIST)	\$48,700	\$50,250	\$35,700	\$134,650			
Facility (FACI)	\$106,650	\$101,601	\$39,951	\$248,202			
Technology	\$106,650	\$101,601	\$39,951	\$248,202			
Special Building	(\$ \$71,100	\$67,734	\$26,634	\$165,468			
Bond Surety	\$11,850	\$11,289	\$4,439	\$27,578			
Student Fee	\$78,725	\$76,675	\$50,750	\$206,150			
Other Fees	\$116,372	\$110,553	\$64,004	\$290,929			
	\$7,400,791	\$6,998,870	\$3,615,473	\$18,015,134			
Over (Under)							
Over (Under)							
Budget	\$445,144	\$446,337	(\$370,887)	-			

Budget	TO	TAL HOURS	Reg		DL	Reg		DL		
FALL		30,292	11,850		18,442	\$ 2,180,400	\$	4,868,688	\$	7,049,088
SPRING		28,637	11,289		17,348	\$ 2,077,176	\$	4,579,872	\$	6,657,048
SUMMER	200000000000000000000000000000000000000	14,625	4,500		10,125	\$ 828,000	\$	2,673,000	\$	3,501,000
		73,554	27,639		45,915	\$ 5,085,576	\$	12,121,560	\$	17,207,136
Budget		Fall	Spring	Su	mmer		То	tal		
Tuition	\$	7,049,088	\$ 6,657,048	\$	3,501,000		\$	17,207,136		
DL Fee	\$	80,000	\$ 75,000	\$	20,000		\$	175,000		
Facility	\$	106,650	\$ 101,601	\$	40,500		\$	248,751		
Technology	\$	106,650	\$ 101,601	\$	40,500		\$	248,751		
Special Building	\$	71,100	\$ 67,734	\$	27,000		\$	165,834		
Bond Surety	\$	11,850	\$ 11,289	\$	4,500		\$	27,639		
Student Fee	\$	78,750	\$ 76,250	\$	58,750		\$	213,750	_	
	\$	7,504,088	\$ 7,090,523	\$	3,692,250		\$	18,286,861	-	

Actual	TOTAL HOURS	Reg	DL			
FALL	28,888	12,199	16,689	\$ 2,244,616	\$ 4,405,896	\$ 6,650,512
SPRING	0			\$ -	\$ =	\$ -
SUMMER	0			\$ -	\$ -	\$ -
	28,888	12,199	16,689	\$ 2,244,616	\$ 4,405,896	\$ 6,650,512

Actual	Fall					
Tuition	\$ 6,650,512					
DL Fee (DIST)	\$ 74,150					
Facility (FACI)	\$ 109,791					
Technology	\$ 109,791					
Special Building	\$ 73,194					
Bond Surety	\$ 12,199					
Student Fee	\$ 76,000					
Total	\$ 7,105,637					
(Under) Budget	\$ (398,451)					

Physical Plant Campus Projects 10/5/2015

McCandless Hall

- The Commissioning Agent has not made final inspection as of this date.
- Demolition work in the basement has been completed. The room on the north side of the basement has been renovated and is being facilitated for displaying the Delmore Collection that was located in Carter.
- The exterior landscaping has been completed.

College Center

- The expansion of the space for Dr. Davis has been completed.
- The upgrades to the landscape will be done this fall.
- The paper used by the University print shop has been relocated to Cater Physical Education Building. This space is now being leased to Athens City School system.

Sandridge Student Union.

- Specifications have been prepared for a new fire alarm system. This project will be bid.
- Surveillance cameras have been installed in this building.

Beaty Mason

- The construction work on this phase of the project is progressing on schedule to be completed in the fall. This consists of new HVAC, new electrical, new water & sewer, structural changes, subfloors, and wall modification. New electrical has been hooked up but the rough-in wiring has not been completed.
- Work on the front entrance sidewalk is almost complete.
- Approximately twenty-five feet of concrete footing has been complete.
- A twenty-five foot by five and one half foot masonry wall has been completed.
- Refurbished windows are being repainted and will be replaced when subfloor work is completed. Window casings are being stripped and will be repainted.
- Contractors are in place to prep and paint the roof.

McCain Hall

- The contractor has completed landscape work.
- Repaying the parking areas south and east of McCain has been completed.

Founders

- The landscaping along the backside of the curbs has been completed.
- The repaying of the street and parking on the south side of Founders has been completed,
- LED lights have been installed in place of incandescent lights.

Library

 New energy efficient lamps and ballasts to upgrade the entire building have been received. This will result in an electrical savings as these lights burn many hours at night and the difference in wattage is tremendous.

311 Pryor Street House

• The removal of this house from the property has been completed.

Chasteen Hall

- The City of Athens has reworked the street corner and will rework the east entrance to this property primarily for safety.
- The drainage issues with water entering the building have been corrected. Plans are in place to allow more green space around the building which will allow improvements in the landscaping and appearance of the building.