

**ATHENS STATE UNIVERSITY
BOARD OF TRUSTEES
BOARD MEETING
OCTOBER 18, 2013**

The Athens State University Board of Trustees (also referred herein as the Board) held a meeting at 2:00 p.m. on Friday, October 18, 2013 in the Sandridge Student Center Ballroom to consider University matters.

**PRESIDING: DR. SANDRA SIMS-deGRAFFENRIED
CHAIR PRO TEMPORE OF THE BOARD**

The Board of Trustees meeting was called to order at 2:00 p.m. by Dr. Sandra Sims-deGraffenried.

PUBLIC COMMENT

Dr. Mark Durm, Presiding Officer of the Faculty Senate, addressed the Board regarding a proposal for the Board to consider appointing a Faculty Advisory Committee as a standing committee of the Board.

ROLL CALL

On roll call, the following Board members were present and constituted a quorum to conduct business:

Dr. Sandra Sims-deGraffenried
Ms. Cathy Dickens
Dr. Mark Heinrich
Mr. Garth Lovvorn
Mr. Macke Mauldin
Ms. Maxine Randolph
Mr. Clint Shelton

Mr. Tazewell Shepard joined the meeting at 2:08 pm. Senator Arthur Orr also joined the meeting by conference call but did not participate in any deliberation or voting. Also present were Dr. Robert Glenn, President of Athens State University and Ms. Jackie Gooch, Secretary to the Board. Governor Robert Bentley and Ms. Mary Scott Hunter were absent.

APPROVAL OF AGENDA

On a motion made by Dr. Mark Heinrich and seconded by Mr. Macke Mauldin the Board approved the agenda by affirmative votes (7-0) of members present.

APPROVAL OF MINUTES

On a motion made by Mr. Garth Lovvorn and seconded by Mr. Clint Shelton, the Board approved the minutes of the July 19, 2013 Board meeting by the affirmative votes (7-0) of members present.

OLD BUSINESS, PENDING MOTIONS AND RESOLUTIONS

The Board agreed by consensus to change the meeting times for January 2014 and April 2014 to 2:00 p.m.
(Attachment A)

Dr. Glenn reported that the shared governance document was drafted by an appointed taskforce and was approved by a faculty vote of 80-1. This document defines shared governance at Athens State University and the faculty's role in shared governance. This completes the initial task assigned by the Board. Dr. Glenn recommended working with staff, students, and the Board of Trustees to define their respective roles and add to this document so that all roles will be identified.

NEW BUSINESS, PENDING MOTIONS AND RESOLUTIONS

Amend Rules of Procedure (Attachment B)

On a motion made by Mr. Tazewell Shepard and seconded by Ms. Cathy Dickens, the Board granted approval to amend the Rules of Procedure by the affirmative votes (8-0) of members present.

Board of Trustees Conflict of Interest (Attachment C)

Dr. Sandra Sims-deGraffenried explained that the Conflict of Interest statements were last signed in January of this year. It was recommended that each individual Trustee reaffirm by signing the Conflict of Interest Notification and Disclosure Statement at the October Board meeting each year.

On a motion made by Mr. Tazewell Shepard and seconded by Dr. Mark Heinrich, the Board granted approval for this document to be reaffirmed by signing at the October Board meeting each year. This motion was approved by the affirmative votes (8-0) of members present.

Board members present signed and submitted their individual Conflict of Interest Notification and Disclosure Statements to the Board Secretary. This document will also be mailed to Senator Arthur Orr and Ms. Mary Scott Hunter for completion.

Athens State University Board of Trustees Roles and Responsibilities (Attachment D)

Dr. Sandra Sims-deGraffenried reviewed the roles and responsibilities of Board members. On a motion made by Ms. Cathy Dickens and seconded by Mr. Tazewell Shepard, the Board granted approval for this document to be reaffirmed by signing at the October Board meeting each year. This motion was approved by the affirmative votes (8-0) of members present.

Board members present signed and submitted their individual Roles and Responsibilities statements to the Board Secretary. This document will also be mailed to Senator Arthur Orr and Ms. Mary Scott Hunter for completion.

Compensation Sub-Committee (Attachment E)

Dr. Sandra Sims-deGraffenried explained that per the President's employment contract, a compensation sub-committee must be appointed by the Chair *pro tempore* of the Board to review the self-evaluation of the President and develop performance goals and bonus criteria to be considered in the President's annual evaluation process.

On a motion made by Dr. Mark Heinrich and seconded by Mr. Garth Lovvorn, the Board granted approval for the Chair *pro tempore* to appoint the Compensation Sub-Committee consisting of the following members: Dr.

Sandra Sims-deGraffenried, Mr. Garth Lovvorn, Mr. Macke Mauldin, Mr. Clint Shelton, and Mr. Tazewell Shepard. This motion was approved by the affirmative votes (8-0) of members present.

Board Self-Evaluation Process (Attachment F)

On a motion made by Mr. Tazewell Shepard and seconded by Ms. Cathy Dickens, the Board approved the development of a self-evaluation instrument/process for the Board of Trustees. This instrument/process is not an evaluation of individual Board members, but the Board as a corporate body. This motion was approved by the affirmative votes (8-0) of members present.

Dr. Glenn further recommended using an instrument already developed by the Association of Governing Boards (AGB) and having AGB analyze and the consultant report the results at the January Board retreat. By consensus, it was decided that the Executive Committee of the Board will review these instruments and decide which one to use.

Presidential Authority to Acquire Property and exercise the power of eminent domain (Attachment G)

Dr. Glenn explained the purpose of this request. Mr. Shepard inquired if the University could participate in the eminent domain request without approval from a municipality. Dr. Glenn confirmed that the University could.

On a motion made by Mr. Macke Mauldin and seconded by Ms. Maxine Randolph, the Board adopted the Resolution to Acquire and/or Condemn Certain Real Property. This motion was approved by the affirmative votes (8-0) of members present.

Resolution for Legislative Act 2013-423 (Attachment H)

Dr. Robert Glenn explained that the purpose of this request was to be in compliance with the law and documenting Board approval to be reported to the Alabama Commission on Higher Education that the University is in compliance.

On a motion made by Mr. Macke Mauldin and seconded by Ms. Maxine Randolph, Board adopted the Resolution for Legislative Act 2013-423. This motion was approved by the affirmative votes (8-0) of members present.

Board of Visitors Nomination and Appointment Process (Attachment I)

On a motion made by Mr. Tazewell Shepard and seconded by Ms. Cathy Dickens, the Board approved and appointed the following individuals to serve on the Board of Visitors for the terms specified. This motion was approved by affirmative votes (8-0) of members present.

College of Arts and Sciences

Hundley Batts (2 years)
David Breland (1 year)
Tom Butler (2 years)
Mary Nell Clem (3 years)
Sheila Davis (2 years)
Chad Easterling (3 years)
Tami Reist (1 year)

College of Business

Pearl Bridgeforth (3 years)
Ronnie Chronister (1 year)
Joe Collazo (3 years)
Charlie Donald (1 year)
LaKeshia Neerhof (2 years)
Dave Mathias (3 years)
Brian Pollock (2 years)
Larry Whitehead (2 years)

College of Education

Ellen Didier (2 years)
Trey Holladay (3 years)
Michelle Jordan (2 years)
Susan Ming (3 years)
Ed Nichols (2 years)
Tere Richardson (3 years)
Vic Wilson (1 year)
Casey Wardynski (1 year)

Mr. Tazewell Shepard commended Dr. Glenn on establishing the Board of Visitors. It indicates a wide representation of Limestone, Morgan and Madison counties.

MOU/Tuition Assistance Agreement with Department of Postsecondary Education (Attachment J)

On a motion made by Ms. Maxine Randolph and seconded by Mr. Garth Lovvorn, the Board authorized the President of the University to secure an MOU/Tuition Assistance Agreement between Athens State University and the Department of Postsecondary Education. This motion was approved by affirmative votes (8-0) of members present.

Information Security and Assurance Management Major (Attachment K)

On a motion made by Mr. Tazewell Shepard and seconded by Mr. Macke Mauldin, the Board approved the Bachelor of Science in Information Security and Assurance Management in the College of Business. This motion was approved by affirmative votes (8-0) of members present.

Mr. Mauldin stated that this major was greatly needed. Implementing this major indicates forward thinking on behalf of the University. Ms. Dickens concurred that this topic/degree is a huge growth area.

Expansion of Institutional Instructional Role to Higher Degree Level (Attachment L)

Dr. Glenn explained that the College of Business is developing an Intent to Submit a Program (NISP) proposal for a graduate program. Before the Alabama Commission on Higher Education will review a graduate program, an Expansion of Institutional Instruction Role to Higher Degree Level must be approved.

On a motion made by Dr. Mark Heinrich and seconded by Ms. Cathy Dickens, the Board authorized the President to complete the appropriate proposal to seek an expansion of Institutional Instruction Role to Higher Degree Level from the Alabama Commission on Higher Education. This motion was approved by affirmative votes (8-0) of members present.

OTHER BUSINESS

Dr. Ron Cromwell presented an overview and report on the University's Strategic Plan.

Area updates were presented to the Board of Trustees by the following individuals:

Dr. Ron Cromwell, Provost/Vice President for Academic Affairs
Mr. Rick Mould, Vice President for University Advancement
Ms. Sarah McAbee – Vice President for Enrollment and Student Services
Ms. Belinda Krigel, Chief Information Officer
Ms. Lynn Frank – Presiding Officer, Staff Senate
Dr. Mark Durm – Presiding Office, Faculty Senate
Mr. Mike McCoy, Vice President for Financial Affairs

Dr. Durm did not review his power point presentation with the Board, but did provide a very brief overview of the Faculty Senate business and asked to be excused from the meeting to teach class. Mr. Lovvorn thanked Dr. Durm for all the work he is doing on the Faculty Senate.

PRESIDENT'S REPORT

Before Dr. Glenn began his report, he did reiterate to the Board (in reference to Dr. Durm's request during the public comment portion) that it is important for the faculty to have a voice with the Board. However, it is not

best practice to have a “faculty only” committee of the Board. Dr. Glenn suggested to the Board that appointing a faculty member to each Board committee might be a better option.

Dr. Sandra Sims-deGraffenried questioned the objective/recommendation from the Faculty Senate regarding an Employee Morale Survey of faculty only. Dr. Glenn did not recommend conducting a survey of only faculty members. Dr. Sims-deGraffenried stated that it would not be the Board of Trustees preference to survey only faculty members. All employees should be surveyed.

Dr. Glenn reviewed the Presidential Goals for 2014.

REPORT AND CLOSING COMMENTS OF BOARD MEMBERS

Dr. Sandra Sims-deGraffenried thanked the Trustees for attending the meeting and Senator Orr for listening by phone. Dr. Sims-deGraffenried also thanked everyone for the reports/presentations.

Dr. Sims-deGraffenried reminded Trustees of the upcoming Fall Commencement on December 7, 2013 and stated that if anyone wanted to bring greetings to let her know.

Dr. Sims-deGraffenried reminded Trustees of the AGB Annual Conference in April 2014. Trustees should be thinking about who should attend.

Dr. Sims-deGraffenried requested a motion to accept all reports given today. On a motion made by Mr. Garth Lovvorn and seconded by Mr. Clint Shelton, the Board accepted all reports. This motion was approved by affirmative votes (8-0) of members present.

ADJOURNMENT

On a motion made by Mr. Garth Lovvorn and seconded by Mr. Clint Shelton and there being no further business, Dr. Sandra Sims-deGraffenried adjourned the Athens State University Board of Trustees meeting at 4:28 p.m.