



BOARD OF TRUSTEES

QUARTERLY UPDATE

JANUARY 19, 2018

ENROLLMENT AND STUDENT SERVICES

WE HAVE...



Launched our new *Athens State Enrollment Center* in the basement of McCain Hall. We are assisting new students with enrollment including admissions steps, registration, financial aid and advising information.



Begun our search for a new **Financial Aid Director** and welcomed Mr. Wayne Bodiford as our interim director with plans to hire our next director in the spring semester.



Relocated, renamed and re-staffed our **Accessibility Services Office**. Ms. Juliana Cislo, Accessibility Specialist is located in the basement of McCandless Hall.



Re-designed the **Scholarship Program** for 2018-2019 and it now is available online. The re-design includes additional funding and targets both merit and students with demonstrated need. **The no application process** will allow us to be more competitive with area regional universities and acknowledge the distinct non-traditional students we serve.



Transferred the oversight of the Athenian Student Newspaper to Ms. Carol Rachal. Carol has graciously assumed this duty and her love of journalism shows in her enthusiasm for the work.

WE ARE...



Wrapping up enrollment for the Spring 2018 semester. Our latest enrollment information is attached.



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FINANCIAL AFFAIRS

WE HAVE...

- ❖ Completed the fiscal year 2017 audit and once again received an unqualified opinion. The University's financial position increased by approximately \$1.5 million ending with 4.96 months of operating reserves.



WE ARE...



- ❖ Preparing to begin renovation of the Sandridge Student Center and are in the design stages for an addition to the back of Founders Hall. These projects are expected to cost approximately \$2 million partially funded by a state grant of \$1 million. The remainder will be funded by plant reserves.
- ❖ Finishing paving projects at AMSTI, Chasteen Hall, College Street Center and the new circular drive in front of Sandridge Hall.
- ❖ Working on handicap striping and signage for University parking lots.

WE WILL...

- ❖ Begin the budget process for our fiscal year 2019 operating budget in late February or early March. Budget hearings will be held in April.
- ❖ Conduct a salary analysis for all University permanent employees using CUPA-HR (College and University Professional Association for Human Resources) survey data for identified peer institutions. This analysis is expected to be completed late spring or early summer.



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UNIVERSITY ADVANCEMENT

WE HAVE...

- ❖ Begun working on the celebration of our 200th anniversary on December 12, 2017, the Bicentennial Committee held their inaugural meeting in Founder's Hall. Dr. Glenn charged the committee with four specific goals as follows:
 - Celebrate the historical significance of the University in Athens and North Alabama including beginning as a female institute, transition to the Methodist Conference, and current status as an Alabama State Institution.
 - Discover the contributions of the University to the intellectual growth of the State of Alabama, the nation and the world through the efforts of faculty, staff, students, and alumni.
 - Engage all University constituencies in an effort to strengthen connections in North Alabama and around the world.
 - Exemplify the core values of the University that define its mission.



The committee will work in conjunction with the University in planning and implementing Bicentennial events in anticipation of a year-long celebration.



- ❖ Received confirmation that the United State Patent and Trademark Office has issued formal registration of the phrase: **YOUiversity. Your University. Your Way.**

We began using the phrase in early 2016 and Senator Orr encouraged the University to apply for a trademark of the phrase. Our rights relate back to March, 2016 when we made application. We will continue to use the trademark in our marketing efforts going forward.



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UNIVERSITY ADVANCEMENT

WE ARE...

- ❖ Restructuring the Advancement office to better utilize our human assets in order to raise private funds that will benefit the University going forward. We continue to review our marketing efforts on a quarterly basis as indicated by the analytics that we receive related to the effectiveness of our marketing campaign.

WE WILL...

- ❖ Increase our efforts to connect with donors and work with the Development Committee to target prospects, as the silent phase of our Capital Campaign continues. We have also made significant changes in our marketing efforts in the past and anticipate some additional changes in the future as preferences change and competition increases.



JANUARY 19, 2018

ACADEMIC AFFAIRS

WE HAVE...

- ❖ Through the recently funded Completion College Initiative, added 11 Quality Matters courses to our online offerings as certified, under review, or ready for review.
- ❖ Welcomed 3 new full-time faculty to the University family:
 - Ms. Dakota Cotton, Assistant Librarian & University Archivist, Library
 - Mr. Chris Nelson, Instructor of Accounting, College of Business
 - Dr. Timothy Thornton, Assistant Professor of Career & Technical Education, College of Education
- ❖ Graduated the first cohort of 6 students in the Master of Science in Global Logistics and Supply Chain Management program

WE ARE...

- ❖ Conducting searches for the following faculty positions:
 - Computer Science – College of Arts and Sciences
 - Health & Physical Education – College of Education
 - Management – College of Business

WE WILL...

- ❖ Host a regional **Open Educational Resources workshop** on Friday, February 2nd for faculty and librarians at all 2 and 4-year institutions in the north Alabama area. ACHE Executive Director, Dr. Jim Purcell and Alabama Community College System Chancellor Mr. Jimmy Baker will join Dr. Glenn to kick off the day's activities.
- ❖ Award the first Master of Arts in Religious Studies at the Spring 2018 Commencement
- ❖ Graduate the second cohort of 15 students in the Master of Science in Global Logistics and Supply Chain Management program at the Spring 2018 Commencement





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INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY SERVICES (ITS).....

- **Single sign-on project**
QuickLaunch slated for completion March 2018.
Soft deployment planned for Summer 2018.
- **Banner Upgrade**
The Banner 9 (XE) technical implementation begins February 2018.
- **Desktop upgrades**
100 systems have been ordered to complete upgrades in academic and administrative areas.
11 Library patron computers and 25 Computer Science lab computers as of January 2018.
- **New perimeter firewalls**
Installed November 2017.
- **CISCO Blade Center memory upgrade**
The Blade Center that supports approximately 80 virtualized the now has a total of 3 Terabytes of memory.

THE ACADEMIC TECHNOLOGY SERVICES (ATS)

- **Quality Matters (QM) course design**
ATS continues to work on the QM initiative and reports the following progress:
 - 11 courses in total have received the QM Certified Course designation
 - 4 of the 11 courses were certified in Fall 2017
 - 3 courses are in the formal review process
 - 4 courses are ready to be submitted for review
 - 6 additional courses are under development now that will be submitted for certification



JANUARY 19, 2018

INFORMATION TECHNOLOGY

THE ACADEMIC TECHNOLOGY SERVICES (ATS)

➤ **Search underway for the new developer**

Interviews will be completed before the end of January for the new developer who will join the ATS course designer team.

➤ **Accessibility tools**

DocSoft, the transcription and closed captioning tool is now fully integrated with Tegrity, the online video capture/access tool.

Ally, the accessibility monitoring tool in Blackboard is also fully implemented.



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PRESIDENT'S UPDATE

➤ **Statement of Economic Interest**

Please remember to complete the Statement of Economic Interest by April 30, 2018. The Statement of Economic Interest is located at <http://www.ethics.alabama.gov/soei.aspx>



- **Spring 2018 Honors Convocation – Friday, May 4, 2018**
Carter Gymnasium
- **Spring 2018 Commencement – Saturday, May 5, 2018**
Carter Gymnasium
 - 9:00 am – College of Education
 - 12:00 Noon – College of Arts and Sciences
 - 3:00 pm – College of Business



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PRESIDENT'S UPDATE

Next Board of Trustees Meeting

May 18, 2018

Retreat - 8:30 am

Board Lunch - 12:00 Noon

Committee Meetings - 1:15 pm

Board meeting - 2:30 pm





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STAFF SENATE

WE HAVE...



Submitted CUPA reclassification proposal to Mike McCoy for Cabinet review.

WE ARE...



Hosting a staff professional development activity for January 25, 2018 at 1:30 p.m. in McCandless Hall. Speaker: David Little



Beginning planning phase for Staff Appreciation Luncheon.

WE WILL...



Be launching the annual carnation/rose fundraiser in February





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FACULTY SENATE

Debra Vaughn, COB Presiding Officer

Mary Aquila, Library

Dr. John Berzett, COB

Dr. Michael Essary, COB

Dr. Jim Kerner, COB

Dr. Malcolm Cort, COAS

Dr. Mark Durm, COAS

Dr. Adam Lewis, COAS

Dr. Quanda Stevenson, COAS

Dr. Lisa Hyde, COE

Dr. Debbie Keiley, COE

Dr. Tina Sloan, COE

Dr. Darlene Turner-White, COE



WE ARE...



Committed to acting as the voice of the faculty related to academic matters, in the framework of shared governance at Athens State University.

WE HAVE...



Active Academic Affairs, Curriculum, Elections, Faculty Affairs, and Learning Resources standing committees supporting the purpose of the Faculty Senate.

WE WILL...



Recommend changes to existing university policies to allow each College and the Library to develop appropriate policies for faculty virtual office hours.



Hold elections for the 2018-2019 Senate members from each College and the Library.



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COLLEGE OF ARTS AND SCIENCES

CLUBS AND ORGANIZATIONS AND PROJECTS

ART CLUB

Student: Ben Webster

Faculty: Professor Gail Bergeron

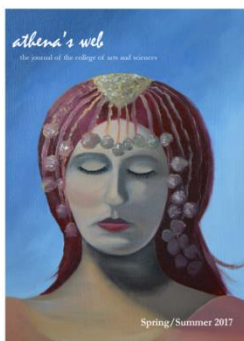
The Athens State University Art Club sponsors events and programs to inform students, faculty and staff, and the community about the arts and involve all interested persons in artistic activities. Membership is open to the public.

ATHENA'S WEB

Student: Courtney Hooper

Student: John Ramey

Faculty: Dr. Bebe Shaw (Kelton Riley)



Athena's Web is an academic journal dedicated to publishing outstanding undergraduate work in the arts and sciences. Arts and Sciences students (including secondary education majors) are encouraged to submit academic and creative work to the editors for consideration. The journal will publish one issue each semester.

Athena's Web sponsors a cover design contest each semester. The contest is tailored for art and graphic design students, but all arts and sciences students can enter the contest. *Athena's Web* is always accepting submissions.



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COLLEGE OF ARTS AND SCIENCES

CLUBS AND ORGANIZATIONS AND PROJECTS

ATHENIAN PLAYERS

Student: Connor Hinkle
Faculty: Dr. Kimberly Jack



The Athenian Players are the resident theatre company representing the Drama & Theatre Arts program at Athens State University.

The Athenian Players produce three plays a year drawing the cast and crew from the diverse and talented Athens State University Students, Community College students, and the local Alabama community of theatre artists at large. Our theatre is the recently constructed Studio Theatre in the Music & Theatre Building as part of Phase II of the Alabama Center for the Arts located in historic Downtown Decatur.

The goal of the Athenian players is to continue the long tradition of quality dramatic productions from Athens State University's illustrious history and to be a beacon for future theatre artists in the greater North Alabama region.



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COLLEGE OF ARTS AND SCIENCES

CLUBS AND ORGANIZATIONS AND PROJECTS

Suicide Awareness and Prevention Grant

Student: Laine Martin

Faculty: Dr. Vanessa Miller

Laine Martin is working on her B.A. in Psychology with a Minor in Human Development. She is currently working on a grant project funded by the Alabama Department of Public Health. This research aims to gain an understanding of suicide signs and symptoms on the Athens State University campus. This research will serve to enhance awareness of the facts and myths surrounding suicide, particularly the specific risk and protective factors. This research will be used to further develop and implement long-term programs and resources for students at Athens State University.



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CLUBS AND ORGANIZATIONS AND PROJECTS

Biology, Bioinformatics Option (Hudson Alpha Research)

Student: Kelsey Lewis

Faculty: Dr. Sara Cline

Kelsey Lewis has been working on a project related to chloroplasts maturation and assembly. She is working on cloning a gene from *Arabidopsis thaliana* called SEP5, a two-helix Stress Enhanced Protein (SEP) that is part of a larger, LHC-like protein family. While Kelsey is working to clone the gene, Athens State Genetics students are testing different stresses on a SEP5 mutant, attempting to reveal the conditions under which this protein is important.

Biology, Secondary Education (Syndaver and Electron Microscope)

Student: Tevin Terry

Faculty: Dr. Sara Cline

Tevin Terry, with fellow student Kristi Heath and Biology ASIM coordinator Sarah Lowman, took the Syndaver down for a lab demonstration to current and future teachers at the Alabama Science Teachers Association (ASTA) Conference. In addition he designed a Bug Mugshot Contest, requesting samples from local schools to image with the Electron Microscope.



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CLUBS AND ORGANIZATIONS AND PROJECTS

**Math and Biology
(Hudson Alpha Research, REU Samford)**

Student: Antonio Bradley

Faculty: Dr. Sara Cline

Antonio Bradley participated in a Research Experience for Undergraduates (REU) at Samford University where he worked with in situ Polymerase Chain Reaction (PCR) to identify *Caedibacter taeneospiralis* bacterial symbionts within *Paramecium tetraurelia*. He learned a new method of in situ PCR that uses incorporation of fluorescent nucleotides into the PCR product to identify the presence and location of the bacterial genes inside of the paramecia. While there, he also discovered a new species of sulfur worm in Alabama. Here, he has also worked with Dr. Jeremy Prokop and fellow student Joy Shepard on a bioinformatics project aimed at determining DNA binding domain efficiency.



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COLLEGE OF ARTS AND SCIENCES

CLUBS AND ORGANIZATIONS AND PROJECTS



CRIMINAL JUSTICE STUDENT ASSOCIATION

Student: Gwynneth Williams

Faculty: Dr. Quanda Stevenson

CJSA is an active component of the Government and Public Administration Department. Students who become members of this student organization learn more about the criminal justice field. They also gain valuable experience and information through a variety of academic programs, events, conferences, and other activities. Students receive opportunities to participate in community service and research projects, interact with faculty and practitioners in the field, and gain access to academic and career resources. CJSA was introduced and created during the 2012 spring semester at Athens State. During the past three years CJSA has hosted various forums, symposiums, and community service projects. Some examples include hosting annual CJ Spring and Fall forums with guest speakers, such as, Jeremiah Hodges, ESQ. of Hodges Trial Lawyers, P.C. and Mrs. Angela Henderson, Coordinator of Calhoun Community College's API and Job Readiness Program, Major Stacey Watson, Dr. Jerry Armor, and Dr. Jess Brown.

CJSA has also participated in various community service projects within the community, such as, Red Cross, United Way, St. Jude, Women in Defense, TIP of Alabama, LEI, Fiddlers' Convention, YEA conference, Limestone County/ Athens Child Advocacy Center, Family Resource Center, Boys and Girls Club, just to name a few. CJSA also has collaborated with various surrounding schools to offer children Halloween Candy and Safety Tips and Anti-Bullying Awareness sections. CJSA hosted a Voter's Registration Drive on campus to connect academics with political awareness efforts. In addition, CJSA travels to other universities to participate in workshops and conferences related to leadership, minority, child advocacy, domestic violence, and other law related programs to keep criminal justice students actively connected to their field.



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CLUBS AND ORGANIZATIONS AND PROJECTS

COMPUTER SCIENCE CAPSTONE PROJECT

Student: DeAnna Woods

Faculty: Katia Mayfield

Ms. Woods is representing one of the capstone projects that started in Spring 2017. The capstone students have worked on creating a web presence for Mrs. Sandee Kranz, owner of the SK Salon in Athens AL. Ms. Woods will be representing the third team to work with Mrs. Kranz on this project.

The Spring 2017 team created from scratch the <http://www.thesksalon.com> website. They not only created the front end of the site but they also created a backend where Mrs. Kranz is able to update the content of her website without actually going into any of the code to make changes. Students also started the process for her to be able to track her inventory through the administrative side of the website, along with tracking her employees, and sales.

The Fall 2017 team worked to enhance the administrative side of the website. The administrative portal was enhanced to include editing of the website's navigation bar, and updates were made to the "Contact Us" portion of the site. Additional functionality updates included enhancing the inventory page so it would include administration changes and themes used in the user portion of the website, and the system's database was updated to include client information. Lastly, the files that make up all the sections of the website were localized to secure website stability.

The Spring 2018 team, which is the one that Ms. Woods is part of, will be working on enhancements to what is already created, however their main focus is to try and create a client scheduling platform for Ms. Kranz to use with her website. At the moment she uses a third party vendor. Students from the Fall 2017 team started to research this, however it was established that the scheduling alone was a large enough project for a team to work on during a full semester.