



Policy Number: I.09  
Policy Level: Operating Policy  
Originally Issued: May 20, 2013  
Revised: April 6, 2015  
Reviewed: June 1, 2016  
Revised: January 22, 2018  
Reviewed: May 8, 2019  
Reviewed: October 15, 2020  
Revised: September 7, 2021  
Reviewed: September 30, 2022  
Reviewed: December 4, 2023  
Policy Owner: President  
Policy Implementation: VP for Financial Affairs

## Alcoholic Beverages on University Property

### I. Policy Statement and Purpose

This policy establishes standards for the serving of alcoholic beverages on the Athens State University campus.

### II. Alcoholic Beverages – Advance Approval Required

On certain occasions, alcoholic beverages may be served on campus at University events, activities or guest functions. The locations for such events or activities are restricted, and all events or activities where alcohol is to be served must be approved in advance by the President or the President’s designee.

Individuals requesting approval must submit the [Alcoholic Beverages on University Property Request for Approval](#) form to the President of the University. A copy of the signed form will be forwarded to the individual making the request, Campus Security, and the original will be maintained in the Financial Affairs Office.

The University reserves the right to require individuals to use a licensed/insured caterer or to designate a responsible party to serve and monitor alcohol consumption during the event. However, for those instances in which money is charged for the event, or for alcoholic beverages, a licensed/insured caterer WILL BE REQUIRED.

The provisions of all applicable state and federal statutes and local ordinances must be observed at any activity or function where alcohol is served. In accordance with Alabama law, at no time will alcohol be served to minors or to any person who is intoxicated or appears to be intoxicated.



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### **III. Responsibility for this Operating Policy**

#### **A. Policy Owner**

As part of the initial approval of this policy by the President and subsequent to the original dissemination of the policy, the President remains the policy owner for the ongoing evaluation, review, and approval of this policy. Subsequent reviews and revisions to this policy must be in accordance with approved operating policy procedures and processes.

This policy will be reviewed every year or more frequently as needed by the Policy Owner. Revisions will be reviewed/affirmed by the Cabinet and approved by the University President. This policy will be updated/published in the University's Policy Library.

#### **B. Responsibility for Policy Implementation**

The President has assigned the responsibility of implementing this policy to the Vice President for Financial Affairs.